

# Marton Parish Council Meeting

Chair: Cllr Rob Lummis

Minutes Taken by: Melinda Doggett- Parish Clerk

**Draft Minutes of Marton Parish Council (MPC) originally scheduled for Tuesday, January 11th, and held on Tuesday, January 25<sup>th</sup>, 2021 at 19.30pm Marton Memorial Hall.**

Meeting Commenced at 19:42 and concluded at 22:03

<b>1. ATTENDANCE</b>	
Cllr David Fry, Cllr Faye Chambers, Cllr Rob Lummis, Cllr Mike Taylor, Clerk Melinda J Doggett. Three members of the public.	
<b>2. APOLOGIES</b>	
All Cllrs present, no apologies received from other invitees.	
<b>3. MINUTES OF PREVIOUS PARISH COUNCIL MEETING</b>	
The minutes of the Parish Council meeting held on 30th November 2021 were agreed to and signed as accurate.	
<b>4. DECLARATION OF INTEREST</b>	
As managing trustee of the museum, Cllr Fry declared an interest in agenda item 8.2.1: Improvements and addition of an emergency shed next to the museum.	<b>Noted</b>
<b>5. COUNCILLOR CO-OPTION</b>	
There were two applicants for the vacant councillor position. Applications were reviewed using the co-option process and, following a vote, the seat was given to Mark Hardy.	<b>Noted</b>
<b>6. POLICE ISSUES</b>	
6.1 Crime Report- nothing to report 6.2 Community Speed Watch- The speed-gun has been received. Dates for volunteer training are expected soon, then the Village Community Speed Watch scheme can start. Cllr Chambers is in contact with the Police Commissioners Office about funding if future equipment is needed. 6.3 Marton Police Outpost- nothing to report	<b>Noted</b>
<b>7. PLANNING MATTERS</b>	
Council reviewed planning matters listed below. Council has asked to be informed of a committee date for 7.1. No issues raised on other applications. <b>7.1 R21/0469 &amp; R21/0470 ELMS FARM, OXFORD RD, CV23 9RQ</b> for conversion of barns & stables to 6 dwellings with 4 garages. Erection of 5 new detached dwellings. <b>7.2 R21/0860 27 BIRDINGBURY RD, MARTON, CV23 9RY.</b> Side and rear extensions and alterations <b>EXTENDED TO 4 FEB 2022</b> <b>7.3 R21/1080 52 HIGH STREET, MARTON, CV23 9RR.</b> Proposed erection of first floor side addition. <b>7.4 R21/1057 GRENVILLE 4, HIGH STREET, MARTON, CV23 9RR.</b> Proposed single storey rear extension and front extension and internal alterations. <b>APPROVED 22 DEC 2021.</b> <b>7.5 R21/1159 THE OLD FARMHOUSE, FIELDS FARM LANE, CV23 9RS.</b> Erection of single storey 3 bay oak framed garage.	<b>ACTION</b> Parish Clerk and Cllr Chambers
<b>8. VILLAGE ISSUES</b>	
<b>8.1 Covid-19 Community Network-</b> Cllr Lummis reported the network is active and needed. Cllr Lummis to confirm published contact persons.	<b>ACTION</b> Cllr Lummis

<p><b>8.2.1 MPC Emergency, Museum and Playing Fields storage-</b> The architect has filed proposals with RBC. Cllr Fry reported funding for the work will be sought with grant applications (and seed funding from the museum and MPC storage grant) once permission and quotes are received.</p>	<p><b>ACTION</b> Cllr Fry</p>
<p><b>8.2.2 Marton Flood</b> – Addressed concerns from a member of the public on Environment Agency published flood maps. Cllr Fry followed up with Severn Trent, the EA and Warwickshire resilience team. The resident was satisfied with the information provided, which confirmed no increased flood risk, despite mapping changes, as the reservoir is not a feeder design and its contents have to be pumped in from water courses.</p>	<p><b>ACTION</b> Clerk and Cllr Hardy</p>
<p><b>8.3 WALC Climate Emergency Conference-</b> Cllr Mark Hardy volunteered to attend the WALC conference in March and report back. Clerk will enrol him onto the event.</p>	

**9. VILLAGE UPDATES AND MAINTENANCE**

<p><b>9.1 Marton Playing Field Association-</b> No meeting, nothing to report.</p>	
<p><b>9.2 Defibrillators-</b> Clerk reported both defibrillators are in working order.</p>	
<p><b>9.3 Roads and Footpaths-</b> Cllr Fry reported the damaged portion of the curb at Village Hall has been reported for repair, along with potholes and drains on the A423. A resident’s concern about unmanaged trees on the bus stop footpath are being addressed by RBC.</p>	<p><b>ACTION</b> Cllr Fry</p>
<p><b>9.3.1 Litter Picking Team-</b> Councillors wish to thank all volunteers who collect litter. The council will be purchasing bin bag holders to make the task easier.</p>	<p><b>Noted</b> Parish Clerk</p>
<p><b>9.3.2 Demolition of Bridge and Sustrans</b> Cllr Taylor and Cllr Fry commented on information received that the A423 bridge at Station Yard is scheduled to be demolished this summer, though funding for its replacement have not been secured. Cllr’s Taylor and Fry will keep the council updated on this and the requested extension of pavement to Long Itchington.</p>	<p><b>ACTION</b> Cllr Fry and Cllr Taylor</p>

<p><b>9.4 Streetlights-</b> Following a meeting, Cllr Chambers has received quotes from the WCC streetlight department for 3 lamps being considered for energy efficient upgrading. Proposed two older streetlights on Birdingbury Rd be replaced if WCC confirms the streetlight nearest the church is repairable. Otherwise, the broken lam will be replaced first. A vote agreed to this plan.</p>	<p><b>ACTION</b> Parish Clerk and Cllr Chambers</p>
<p><b>9.5 Council Garages on the Orchard-</b> RBC has not responded to multiple attempts to raise concerns about works and materials involved. Work appears to have halted, clerk to pursue.ns.</p>	

<p><b>9.6 Marton Practical Ecology Group (Mpeg)</b></p>	
<p><b>9.6. 1 Biodiversity Management</b> The first Mpeg working meeting started copse management and habitat creation, guided by Nick Steggall and co-ordinated by Cllr Chambers. Next date tbc. Wildlife Trust mail received about funding to increase biodiversity, Cllr Chambers to investigate.</p>	
<p><b>9.6.2 Jubilee Trees &amp; tree donation</b> The free Woodland Trust tree and hedgerow saplings will be delivered by March. Placement for a tree and bench donated in memory of Tim Foden has been decided by MPFA. Waiting installation before planting this and a second tree donated.</p>	
<p><b>9.6.3 Recycling project</b> A location for recycling has been agreed, a decision on items to collect is needed by the volunteers on the project. Blister packs were to be collected for taking to Brookside Surgery, but these can now only go to Superdrug stores for recycling.</p>	<p><b>ACTION</b> Cllr Chambers</p>

**10. FINANCE**

<p><b><u>To ratify that the following bills were paid between meetings:</u></b></p>		
<p>10.1 As of Bank Reconciliation 30.11.21</p>	<p><b>£19,507.69</b></p>	
<p><b>DATE</b></p>	<p><b>DECEMBER PAYMENTS</b></p>	
<p>14/12/21</p>	<p>NPower Business Solutions (Streetlights)</p>	<p>£221.39</p>
<p>21/12/21</p>	<p>E.ON NEXT (Sports Pavillion &amp; Museum)</p>	<p>£23.46</p>

29/12/21	Clerks Salary Melinda Doggett (November)	£181.05
29/12/21	WALC Annual Conference	£12.00
29/12/21	WALC Tool Box	£24.00
29/12/21	Clerks Salary Melinda Doggett (December)	£181.05
31/12/21	Unity Bank Service Fee	£18.00

<b>TOTAL DECEMBER EXPENSES</b>	<b>£660.95</b>
<b>DECEMBER INCOME</b>	<b>£-0-</b>
<b>ENDING DECEMBER BALANCE</b>	<b>£18,846.74</b>

Estimation for January Expenses and Income

**Beginning Balance as of 31.12.21** **£18,846.74**

DATE	JANUARY PAYMENTS	
11/01/22	Laser Tech (speedwatch equipment from grant)	£1,198.80
17/01/22	NPOWER (Streetlights December 2021)	£ 176.96
17/01/22	Marion Newsletter (Annual Fee)	£ 250.00
17/01/22	Peter Southgate Architects (Museum Planning Application Submission)	£1,750.00
17/01/22	PortalPlanQuestLim (Planning RBC Museum Project)	£ 259.00
18/01/22	Water Plus (Museum Surface Water Drainage)	£ 75.54
20/01/22	EON Next (Museum & Sports Pavillion)	£ 13.71
24/01/22	Water Plus (Sports Pavillion Supply & Surface Water Drainage)	£ 55.48
25/01/22	AJ Webster Annual Cost (Mowing Playing Fields and Common Areas)	£3,450.00
28/01/22	Clerk Salary (January)	£ 181.05
<b>TOTAL ESTIMATED JANUARY EXPENSE</b>		<b>£7,410.54</b>

DATE	JANUARY INCOME	
24/01/22	Marion Museum of Country Bygones Trust	£2,009.00

**Estimated Ending Balance for 31.1.22** **£13,445.20**

**10.2 In-house monthly financial checks** completed by Parish Clerk and Cllr Mike Taylor

<b>10.3 2022/2023 Budget-</b> Budget approved in principle and councillors voted for the precept to remain the same, with no increase to residents to reflect savings made over the last 12 months. Clerk and Cllr Taylor to complete the final budget for submission with support from councillors.	<b>ACTION Noted</b>
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## 11. PUBLIC OPEN FORUM

11.1 The Clerk raised an issue with the backing on the bulletin board on Birdingbury Rd being worn out and difficult to attach council notices to. To add to next agenda.	<b>Noted</b>
11.2 It was suggested the council may be due to survey residents to help with setting priorities and a village vision for the future. To add to next agenda.	

## 12. CHAIR ELECTION

<b>13.1</b> Unanimously agreed, Cllr Fry will chair for two months and Cllr Lummis will be vice chair.	<b>Noted</b>
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## 12. DATE OF NEXT ORDINARY MEETING

Tuesday 8th of March, at 19.30pm, Marion Memorial Hall, subject to Government restrictions.	<b>Noted</b>
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