

Marton Parish Council Meeting

Chair: Cllr Faye Chambers

Minutes Taken by: Melinda Doggett- Parish Clerk

Draft Minutes of Marton Parish Council (MPC) originally scheduled for Tuesday, November 9th, and held on Tuesday, November 30th, 2021 at 19.30pm Marton Memorial Hall.

Meeting Commenced at 19.33 and concluded at 21:55

1. ATTENDANCE		
Cllr David Fry, Cllr Faye Chambers, Cllr Rob Lummis, Clerk Melinda J Doggett. Three members of the public.		
2. APOLOGIES AND POSTPONED MEETING DETAILS		
Apologies received from Cllr Mike Taylor. Cllr Sarah Crawford respectfully resigned from the council. The meeting agenda is unchanged from that published for the original 9 th November date.		
3. MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS		
The minutes of the Parish Council meeting held on 14 th September were agreed to and signed as accurate.		
4. DECLARATION OF INTEREST		
As managing trustee of the museum, Cllr Fry declared an interest in agenda item 8.2: Improvements and addition of an emergency shed next to the museum.	Noted	
5. POLICE ISSUES		
5.1 Crime Report- two incidents on 25 September: tools taken from a shed and attempted theft of a child's scooter and pogo stick	ACTION Parish Clerk	
5.2 Community Speed Watch- Grant for equipment has been received. Council agreed to the quote for the speed-gun and accessories provided by police, which will be covered by the grant. Clerk to place the order. Two volunteers have been trained, others await training dates.		
5.3 Marton Police Outpost- nothing to report		Noted
5.4 Advice from police on pavilion CCTV- details provided to Cllr Chambers show the process is complex. Topic may be revisited when Cllr Taylor is present		
6. PLANNING MATTERS		
Council reviewed planning matters listed below. Council agreed that 6.1 continues to be an item of interest and will continue to be monitored. No issues raised on other applications.	ACTION Parish Clerk	
6.1 R21/0469 & R21/0470 ELMS FARM, OXFORD RD for Conversion of barns and stables to 6 dwellings with 4 garages. Erection of 5 new detached dwellings. Associated works & listed building consent for conversion. – BOTH EXTENDED TO 21 NOV 2021		
6.2 R21/0860 27 BIRDINGBURY RD. Side and rear extensions EXTENDED TO 12 NOV 2021		
6.3 R21/1057 GRENVILLE, 4, HIGH ST. Rear and side extensions. Application 18 Oct 2021		
6.4 R21/0841 TELECOMS PRIOR APPROVAL, LAND TO NORTH OF MARTON. 18.0m Phase 8 Monopole and cabinet at base with ancillary works. Approved 23 Sept.		
6.5 R21/0773 - APPLE TREE HOUSE 10 OXFORD RD. Two timber carports. Approved 30 Sept.		

7. VILLAGE ISSUES	
7.1 Covid-19 Community Network- Cllr Lummis reported the network is still being used well and will continue.	ACTION Cllr Lummis Noted
7.2 Marton Emergency/Flood/Storage Playing Fields – Storage discussed in 8.2.	
8. VILLAGE UPDATES AND MAINTENANCE	
8.1 Marton Playing Field Association- Pavilion water has been drained for winter.	ACTION Cllr Fry ACTION Parish Clerk ACTION Cllr Fry ACTION Cllr Fry
8.2 MPC Museum and Playing Fields storage- Cllr Fry reported positive correspondence from planning has been received. Council updated on the estimated costs of £2,700 for the planning consultant and architect, for which funding from the museum has already been identified.	
8.3 Defibrillators- Clerk reported both defibrillators are in working order. New batteries for both (estimated cost £195 each before VAT) will be needed next year. Council agreed to the replacement and addition of this into the budget.	
8.4 Roads and Footpaths- Cllr Fry reported work completed to mitigate an issue opposite the timber yard was partially successful. A repeater sign on the A423 has been damaged and will be reported.	
8.4.1 Sustrans- Cllr Fry attended the work commencement ceremony for the path from Leamington to Long Itchington. Marton will not be in this phase due to funding difficulties. Suggested Sustrans are invited to a future parish council meeting to provide more information. It was also reiterated that the A423 bridge replacement will not be included in this phase but looks promising for the next round of funding.	
8.4.2 Extension of pavement to Long Itchington- Cllr Fry has raised the proposal with Warwickshire County Council and will follow-up.	
8.5 Council Garages on the Orchard- Several attempts have been made to raise concerns about works and materials involved. Clerk to continue to pursue with Rugby Borough Council.	
8.6 Streetlights- Clerk and Cllr Chambers have received estimates from the WCC streetlight department. A meeting has been arranged with the department head for further clarity. The council voted to replace street lamps according to the estimates.	
8.7 WALC Annual Conference Review- Clerk attended the conference which was focused on Climate Emergency and Practical Steps for Parish Councils. Clerk mentioned topics the village could benefit from and it was agreed to look at these in more depth at the next meeting. Clerk advised a councillor attending the WALC Local Council Climate Action training in mid-January could be beneficial.	
8.8 Tree Donation- Location for tree has been agreed with the Marton Playing Field Association. Waiting for the installation of a new bench before planting.	
8.9 Biodiversity Management- Now known as MPEG (Marton Practical Ecology Group) led by Nick and co-ordinated by Cllr Chambers. First meeting this weekend will start copse clearing and habitat creation. A location for recycling has been agreed, a decision on items to collect is needed. Cllr Chambers to follow-up with residents who proposed the recycling scheme.	ACTION Cllr Chambers
8.10 Clerk training- Clerk has so far attended two training sessions. Councillors agreed an annual budget of £100 for clerk training. A councillor training budget was also proposed and agreed (total £80) for the 2022-23 budget.	ACTION Parish Clerk

9. FINANCE**To ratify that the following bills were paid between meetings:**9.1 As of Bank Statement Dated 31.08.21 **£11,969.58**

9.2 In-house monthly financial checks completed by Parish Clerk and Cllr Mike Taylor

DATE	EXPENSES	AMOUNT
21 Sept 2021	E.ON Next Museum & Sports Pavilion	18.25
30 Sept 2021	Clerks Salary	181.05
30 Sept 2021	Unity Bank Service Fee (April, May, June)	18.00
08 Oct 2021	Peter Southgate Architect Preliminary Report Storage	559.45
12 Oct 2021	E.On Street Lighting Quarterly	304.67
18 Oct 2021	Water Plus	75.54
22 Oct 2021	E.ON Next Museum & Sports Pavilion	21.15
29 Oct 2021	Clerks Salary	181.05
	Total Expenses	£1,359.16
INCOME		
06 Sept 2021	Rugby Borough Council	£5750.00
21 Sept 2021	Donation from Marton Museum	£1,445.00
08 Oct 2021	Donation from Marton Museum	£559.45
	Total Income	£7,195.00
Bank Balance as of 30 Oct 2021		£ 18,364.87

9.3 2022/2023 Budget- Draft reviewed, minor changes made and agreement in principle given. Clerk to complete the final budget for submission with support from councillors.

**ACTION
Parish Clerk****10.PUBLIC OPEN FORUM**10.1 A member of the public raised concerns about the flood risk from Draycote Water reservoir, mapped on the Government long term flood risk website: www.gov.uk/check-long-term-flood-risk . It was requested the Parish Council contact WCC resilience team and Severn Trent to gather more information. Cllr Fry and Cllr Chambers volunteered to follow-up.

10.2 A member of the public raised concerns that Facebook groups could dilute the use and reach of the village email group. It was suggested a newsletter article could reiterate the value of the village email group.

**ACTION
Cllr Chambers
and
Cllr Fry****11. CHAIR ELECTION**

13.1 Unanimously agreed Cllr Lummis will chair for two months and Cllr Chambers will be vice.

13.2 Clerk to notify Rugby Borough Council of Cllr Crawford's resignation. The process to advertise the vacant seat will follow.

**ACTION
Parish Clerk****12. DATE OF NEXT ORDINARY MEETING**

Tuesday 11th of January, at 19.30pm, Marton Memorial Hall, subject to Government restrictions.

Noted