

# Marton Parish Council Meeting

Chair: Cllr Faye Chambers

Minutes Taken by: Helen Keeves - Parish Clerk

## Draft Minutes of Marton Parish Council (MPC) held on Thursday 6 May, 19.45pm Online Microsoft Teams Meeting

Meeting Commenced at 19.46 and concluded at 21.11.

<b>1. ATTENDANCE</b>	
Cllr Faye Chambers (Chair)	Helen Keeves – Marton Parish Clerk & Responsible Finance Officer
Cllr Rob Lummis (Vice Chair)	Cllr Sarah Crawford      Cllr David Fry      Cllr Mike Taylor
<b>2. APOLOGIES</b>	
Cllr PCSO Banks	
<b>3. MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS</b>	
The minutes of the Parish Council Meeting held on Tuesday 9 March 2021 were agreed and signed as accurate.	<b>ACTIONED Cllr Chambers</b>
<b>4. DECLARATION OF INTEREST</b>	
Cllr David Fry declared an interest in item 7.2 Emergency shed as the storage is to be located next to the museum, of which he is managing trustee.	<b>Noted</b>
<b>5. POLICE ISSUES</b>	
5.1 Crime Report Nothing reported. Thank you to Miranda for the regular email updates. 5.2 Community Speedwatch No update and progress from police remains slow. 5.3 Marton Police Outpost PCSO Banks has been emailed to invite him to the July Parish Council meeting to discuss the outpost project further.	<b>ACTION Cllr Chambers</b>
<b>6. PLANNING MATTERS</b>	
<b>6.1</b> R20/0914 Disused railway line between Leamington, Rugby and Long Itchington – <b>NO UPDATE</b>	
<b>6.2</b> R20/0991 Former Railway Bridge (22) over A423 – <b>EXTENSION APRIL 21/NO UPDATE</b>	
<b>6.3</b> R21/0097 Erection of two storey side and rear extensions, detached garage with room over and stable block. 19 Oakland House, High Street, Marton – <b>NO UPDATE</b>	
<b>6.4</b> R21/0262 The Old Station Yard, Oxford Road, Marton. CV23 9RU. Erection of a lean-to extension to an existing B2 Industrial Unit - <b>APPROVED</b>	
<b>7. VILLAGE ISSUES</b>	
7.1 Covid-19 Community Network <ul style="list-style-type: none"> <li>The group continues to send out regular emails offering assistance. Requests have slowed but volunteers continue to help when needed.</li> <li>Good Neighbour Scheme, Cllr Lummis to attend a review meeting on Tuesday 18<sup>th</sup> May.</li> </ul> 7.2 Marton Emergency/Flood Response community shed funding Cllr Fry has met with a local builder and architect to investigate the project as a shared resource to be used by the sports pavilion, museum and to store flood/emergency equipment. Need to investigate funding options and Cllr Chambers committed to talk to Severn Trent re possible funding.  The Resilience Team has issued a new Emergency Plan template. Cllr Fry has completed this and the Clerk will circulate to councillors for comments.	<b>ACTION Cllr Lummis</b>  <b>ACTION Cllr Fry</b>  <b>ACTION Cllr Chambers</b>  <b>ACTION Parish Clerk</b>

<b>8. VILLAGE MAINTENANCE</b>	
<p>8.1 Marton Playing Fields Association The MPFA AGM was held on 14 April. Looking at working with the Village Hall Committee to host a village event in September (combining Sports Day and The Produce Show) subject to government restrictions.</p> <p>8.1.1 Recycling Project Councillors are in support of a new 'hard to recycle' project, to be reviewed after 6-months operation, on Parish Council land in the pavilion vicinity. Site to be arranged and executed by the MPFA.</p> <p>8.1.2 Rubbish Bin Discussed whether the community rubbish bin next to the play area could be replaced with a recycling bin to separate paper/glass and general waste, Cllr Fry to contact RBC for options.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p> <p><b>ACTION</b> <b>Cllr Fry</b></p>
<p>8.2 Defibrillators Monthly checks being completed by the Clerk and logged on The Circuit (online Defibrillator database). Checks completed 15 April &amp; 5 May.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>
<p>8.3 Grass Cutting Frank Mann Farmers has stepped down and the playing field grass cutting is now being managed by Marton Cricket Club in partnership with AJ Landscaping. Cllrs praised recent cuts. Parish Clerk to monitor.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>
<p>8.4 Birdingbury Road Footpath Repairs Update from Cllr Roberts that there is no funding available currently. Clerk to check on dates for future rounds of WCC Councillor Grants.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>
<p>8.5 Streetlights Progress is slow and we still await quotes for the Church Street lamp. The Clerk advised a loan is available for Parish Councils to support cost-saving replacement of old streetlamps with LEDs. The Clerk to prepare an overview.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>
<p>8.6 Litter Picking Cllr Fry advised the village needs some replacement litter picking equipment, this was agreed by all. Cllr Fry to submit costs</p>	<p><b>ACTION</b> <b>Cllr Fry</b></p>
<p>8.7 Cemex Cllr Fry update from Cemex meeting for villages on their route (the first meet for 18 months): There are 70-80 lorries per day through the village (section 106 states no restriction on numbers, only on operating hours). Cllr Fry will apply to Cemex for financial support for village projects as they arise.</p>	<p><b>ACTION</b> <b>Cllr Fry</b></p>
<b>9. FINANCE</b>	
<p>9.1 As of Bank statement dated 28 April 2021. Current Account    £ 14,802.58</p> <p>To ratify that the following bills were paid between meetings:</p> <p>OB108 The CPRE Membership £36.00 DD109 EON (Feb) Museum &amp; Sports Pavilion £21.60 OB110 Clerk March Salary £198.39, OB111 Unity Bank Service Charge (Jan, Feb, Mar) £18.00</p> <p>Payments 2021/2022 New Financial Year</p>	

Marton Parish Council

Signed

Date

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<p>OB112 WALC Membership £192.00  OB113 WaterPlus (Museum) £72.30  DD114 EON (Jan) Museum &amp; Pavilion £23.48</p> <p>Receipts  10.03.21 MPFA Grass Cutting Contribution &amp; Rent £325.00  23.03.21 Museum Rent £5.00  19.04.21 RBC Precept £5750.00</p> <p>9.2 In-house monthly financial checks  These continue monthly, March and April signed off by Cllr Taylor.</p>	<p><b>ACTION</b>  <b>Parish Clerk</b></p>
<b>10. ACCOUNTS 2020/2021</b>	
<p>Marton Parish Council end of year accounts were presented. Approved &amp; signed by Cllr Chambers &amp; Cllr Lummis.  <b>COPY INCLUDED</b></p>	<p><b>ACTIONED</b>  <b>Cllr Chambers &amp; Cllr Lummis</b></p>
<b>11. AUDIT 2020/2021</b>	
<p>Marton Parish Council Approved &amp; Signed the following documents:  11.1 Section 1: Annual Governance Statement 2019/2020 Ref: MPC AGAR20/21  11.2 Section 2: Accountancy Statements 2019/2020 Ref: ACC State MPC 2020/21  11.3 Certificate of Exemption: To confirm Marton Parish Council meets the audit criteria to be exempt from an external audit. Ref: MPC COE 20202021</p>	<p><b>ACTIONED</b>  <b>Marton Parish Council</b></p>
<b>12. CLERK RECRUITMENT</b>	
<p>Marton Parish Council has extended the deadline for the position of Parish Clerk to Friday 18 June 2021. Local residents are actively encouraged to email <a href="mailto:clerk@martonvillage.com">clerk@martonvillage.com</a> for further information.</p>	
<b>13. PUBLIC OPEN FORUM</b>	
<p>13.1 There has been damage to a bridge at Lairhillock, the authorities have been informed.  13.2 A number of new residents have moved to Marton, Cllr Fry will deliver Welcome Packs. Suggested a newsletter item could highlight the packs in case any new arrivals have been missed.  13.3 Cllr Chambers urged councillors to contribute to the government consultation on remote meetings.</p>	
<b>14. ROLLING CHAIR ELECTION</b>	
<p>Cllr Chambers volunteered to remain as Chair for the next two months, unanimously agreed by all councillors.</p>	
<b>15. DATE OF NEXT ORDINARY MEETING</b>	
<p>Tuesday 13 July 2021, 19.30pm, Marton Memorial Hall, subject to Government restrictions.</p>	