

# Marton Parish Council Annual General Meeting

Chair: Cllr Faye Chambers

Minutes Taken by Helen Keeves - Parish Clerk

**Draft Minutes of Marton Parish Council, Annual General Meeting (AGM) held on Thursday 6<sup>th</sup> May, 19.00pm - Online Microsoft Teams Meeting**

Meeting Commenced at 19.00 and concluded at 19.25.

## 1. ATTENDANCE

Cllr Faye Chambers (Chair)	Helen Keeves – Marton Parish Clerk & Responsible Finance Officer
Cllr Sarah Crawford	Cllr Mike Taylor      Cllr David Fry
Cllr Rob Lummis (Vice Chair)	Mrs Jenny Walsh

## 2. APOLOGIES

PCSO Banks

## 3. ELECTION OF CHAIR & VICE CHAIR

Cllr Faye Chambers stepped down as Chair of Marton Parish Council.

### 3.1 Election of Chair of Marton Parish Council

Cllr Rob Lummis nominated Cllr Faye Chambers as Chair.

Cllr David Fry seconded the nomination.

Cllr Faye Chambers signed the "Acceptance of Office" form.

Cllr Faye Chambers resumed as Chair of the meeting.

**ACTION COMPLETED**  
**Cllr Faye Chambers**

### 3.2 Election of Vice Chair of Marton Parish Council

Cllr Faye Chambers nominated Cllr Rob Lummis as Vice Chair.

Cllr Sarah Crawford seconded the nomination.

Cllr Rob Lummis accepted the position of Vice Chair, Marton Parish Council.

## 4. REPORTS FROM BOROUGH & COUNTY COUNCILLORS

None received

## 5. CONSTITUTION DOCUMENTS

All councillors to check their registration of pecuniary interests and ensure they are up to date and correct. Also, to notify the Director of Corporate Services of any gifts and hospitality received with a value of over £25.

All councillors confirmed acceptance of the following:

- Marton Parish Council Constitution - For Review Sep 2021
- Standing Orders - For Review Sep 2021
- Financial Regulations - For Review Sep 2021
- Equality & Diversity Policy - For Review Sep 2022
- Safeguarding Policy - For Review Sep 2022

**ACTION**  
**Parish Clerk & All Cllrs**

## 6. CHAIR'S REPORT

Marton Parish Council chair's report April 2020 – April 2021 by Cllr Faye Chambers

### Context

- A year of Covid-19 restrictions, online meetings, and community support from volunteers for those isolating or shielding.
- The only parish council organised events were volunteering days for the biodiversity project (with limited numbers to enable social distancing) and two junior cricket sessions arranged in partnership with the MPFA and Marton Cricket Club.

## **MPC Organisation**



- No change in councillors, thanks to Sarah Brown, David Fry, Rob Lummis, and Mike Taylor for their continued dedication in volunteering.
- Adopted a 'rolling chair' model in Sept 2020 so each councillor takes the chair role for two months to share the responsibility.
- Adopted an Equality Policy and a Safeguarding Policy (Sept 2020) as recommended by WALC.
- The parish council's Financial Regulations, Constitution and Standing Orders were reviewed and adopted in Nov 2020.
- Helen Keeves sadly handed in her notice as clerk in March 2021, due to other work commitments. The role has been advertised and we would love village residents to apply.

## **Village Improvements / Maintenance**



- Despite covid-19 restrictions, the planting project was supported by an amazing 52 residents who volunteered in small groups a total 1600 hours to improve biodiversity in village areas totalling 2060m<sup>2</sup>.
- Flooding in Dec 2020: Experiences shared with the Coventry and Warwickshire Flood Resilience Team to request further support for road closures and traffic communication. A new Emergency Plan template was completed in early 2021.
- The primary school bus pick up/drop off point was moved by Warwickshire County Council (WCC) to the main road without consultation while schools were in lockdown operations. Supporting parents, the MPC got the decision reversed in March 2021.
- Marton Cricket Club formed a partnership with AJ Landscaping and took over the playing fields grass cutting from March 2021.
- The streetlamp next to the church is due for replacement but delayed costings from WCC mean this could not be completed this year.
- Community Speedwatch continues to be a village ambition; various new police officers have been contacted this year and funding bids have been submitted to purchase equipment needed.

## **Crime Reports**

- A low crime year, with one-off reports only of a stolen catalytic converter, vandalism of the willow dome and night noise near the pavilion.
- Illegal motorbikes on the railway line resumed once lockdown eased, though additional temporary bollards are restricting their access.

Marton Parish Council

Signed

Date

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**Finances**

- Secured a Councillor’s Grant Fund of £1050 for planting and environment improvements, including a willow dome, completed Dec 2020.
- Received a Severn Trent Community Fund grant of £5597 for biodiversity improvements, including community raised beds, wildflower areas and signs, completed Jan 2021 with a recycling area to follow.
- Awarded a County Councillor’s Covid-19 Grant Fund of £815 for newsletter printing during restrictions limiting social contact, July-Nov 2020.
- Emergency supplies shed funding (£850) will roll into another year, delayed by planning issues.
- The 2021/2022 precept was increased by £500 (equivalent of £2.50 per household per year) to cover increasing village maintenance costs.

**Assets**



- Monthly defibrillator checks continue to be completed by the clerk and logged on The Circuit (online database). New pads were added in April 2020.
- A new bench has been donated in memory of Tim Foden, to be sited soon by the MPFA.
- The annual playground inspection was successfully conducted, and the report received in Nov 2020.

**7. ACCOUNTS 2020/2021**

Marton Parish Council was presented with a financial overview from 2020/2021 by the Parish Clerk.  
**Copy Included**

**8. COMMITTEES & WORKING PARTIES**

It was unanimously agreed the following councillors will continue to represent village committees:

Marton Village Hall – Cllr Rob Lummis  
 Marton Museum of Country Bygones – Cllr David Fry  
 Marton Playing Field Association – Cllr David Fry