

Marton Parish Council Meeting

Chair: Cllr David Fry

Minutes Taken by: Helen Keeves - Parish Clerk

Draft Minutes of Marton Parish Council (MPC) held on Tuesday 10 November 2020, 19.00pm, Online Microsoft Teams Meeting

Meeting Commenced at 19.05 and concluded at 21.44.

1. ATTENDANCE

Cllr David Fry (Chair)	Helen Keeves – Marton Parish Clerk & Responsible Finance Officer
Cllr Mike Taylor	Cllr Sarah Crawford
Cllr Faye Chambers	Cllr Rob Lummis (Vice Chair) from 19:41
Cllr Louis Adam, Ward Member for Long Itchington & Stockton	

2. APOLOGIES

Cllr Crane

3. CHAIR

Chair, Cllr David Fry proposed changing the order of the agenda to accommodate the attendance of Cllr Louis Adam, this was unanimously agreed by all councillors.

4. MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS

4.1 The minutes of the Parish Council Meeting held on Tuesday 8 September 2020 were agreed and signed as accurate.	Completed Cllr Fry
--	-------------------------------

5. DECLARATION OF INTEREST

Cllr David Fry declared of interest of item 8.6 Newsletter Finances as David is responsible for the production of the village newsletter.	Noted
---	--------------

8.7 VILLAGE ISSUES

Sustrans Disused Railway Path Development

Cllr Taylor has followed up the idea of proposing to WCC that they install a footpath to join Long Itchington & Marton (possibly linking with Sustrans' path redevelopment). Cllr Adam advised Long Itchington and Stockton Parish Councils would join together with Marton to explore the possibilities. Cllr Taylor to keep Marton Parish Council updated.	ACTION Cllr Taylor
--	-------------------------------

6. POLICE ISSUES

6.1 Crime Report Nothing reported. Thank you to Miranda for the regular email updates.	ACTION Cllr Chambers
6.2 Community Speedwatch Cllr Chambers advised Adam Hewitt has joined Marton onto the new online system but progress remains slow and frustrating.	
6.3 Marton Police Outpost PCSO Banks has asked if he could use the Village Hall or Pavilion as an outpost. Councillors agreed this would be great for village police presence. Cllr Lummis to talk with the Village Hall Committee and update PCSO Banks. The hall is currently not being used but cleaning continues and its public use will be continuously reviewed in line with government guidelines.	

7. PLANNING MATTERS

- 7.1 R20/0683 Remove existing one story flat-roof garage, replace with new pitched roof garage. 15, NORTH STREET, MARTON, RUGBY, CV23 9RJ – No issues from MPC
- 7.2 R20/0833 Conversion of office and store to residential annex. THE COTTAGE, NORTH STREET, MARTON, RUGBY, CV23 9RJ – No issues from MPC

8. VILLAGE ISSUES

8.1 Covid-19 Community Network

The group continues to send out regular emails offering assistance. Requests have slowed but may increase as we go into lockdown 2. Good Neighbour Scheme grant: Councillors agreed to request funding for a village welcome pack project. Cllr Lummis to investigate, Cllr Fry has a contents list already developed to share. Village hall flu vaccines: Brookside surgery successfully delivered flu jabs in the hall in a Covid compliant way, well done all involved.. Warwickshire County Council Community Network Covid-19 online training course: Cllr Lummis, and Parish Clerk to register.

ACTION
Cllr Lummis

ACTION
Cllr Lummis, Cllr Fry

ACTION
Cllr Lummis
Parish Clerk

8.2 Marton Emergency/Flood Response community shed funding

Cllr Fry is still looking into potential planning permission requirements, Cllr Howard Roberts is following-up with WCC. Cllr Fry confirmed there are no time constraints to spend the grant due to the present situation.

ACTION
Cllr Fry

8.2.1 Recent flood scares. Cllr Fry confirmed with the Flood Resilience Team that the flood alert boundary for the village has not changed.

8.2.2 Road surface puddles. Highways have agreed to clean the High Street drains to help surface water drainage. Birdingbury Road is unlikely to be resurfaced again. MPC to monitor and report back to Highways.

ACTION
Cllr Chambers
Parish Clerk

8.3 Severn Trent Community Fund

The project continues to progress ahead of the January deadline; The pavilion outside tap has been fitted and the next step is to order and install the recycling area. Volunteers have been thanked in the newsletter.

ACTION
Cllr Chambers
Parish Clerk

8.4 WCC Councillors Grant Fund – Covid-19

The funding final report has been prepared and is due to be submitted by Marton Parish Council in December.

8.5 MPFA Junior Cricket

Two junior cricket sessions were run in September and the organisers are keen to continue in 2021. Risk Assessments were carried by Marton Cricket Club. Dinyar Baria and Helen Keeves successfully completed DBS checks.

ACTION
Cllr Fry

8.6 Newsletter Finances

Cllr Fry explained the village newsletter printing costs have increased so he needs to explore alternative funding options. Councillors agreed to consider contributions towards printing minutes and MPC information in the budget.

8.7 Sustrans Disused Railway Path Development

The Parish Council would like to better understand the path re-development project. Cllr Taylor advised a Project Manager has been appointed to this project and he will contact her for further information.

ACTION
Cllr Taylor

9. VILLAGE MAINTENANCE

9.1 Marton Playing Fields Association

The independent playground inspection has been satisfactorily conducted with very minor items to address. The comprehensive report has been forwarded to Dinyar Baria (MPFA chair) for action.

COMPLETED
Parish Clerk

9.1.1 Village Bench Donation

Two replacement benches have arrived and are being stored for the winter. They will be installed by the MPFA in the spring.

<p>9.2 Defibrillators Monthly checks being completed by the Parish Clerk and logged on The Circuit (online Defibrillator database). Checks completed 1 Oct & 2 Nov.</p>	<p>ACTION Parish Clerk</p>
<p>9.3 Grass Cutting A note to go to the grass cutting contractor for 2021: management of the new seeded areas (frequency of mowing), daffodil bulbs in the grass verge opposite North Street and we need to arrange to cut the hedge around the play area to a shorter more manageable hedge.</p> <p>9.3.1 Pony Grazing/Exercising MPC is keeping landowners Rugby Borough Council informed of reported grazing incidents. Residents also report the pony has been exercised on Marton Playing fields which is not permitted and could cause damage.</p> <p>9.4 Birdingbury Road Footpath Repairs Cllr Howard Roberts said in the past that if County Councillors funds were available we could apply for footpath repairs for Birdingbury Road. No update has been received so the Parish Clerk will follow up.</p> <p>9.5 Streetlights An inventory of street lamps has been sent to electricity supplier Western Power to see if we can make savings now we have 8 low energy lamps. Please continue to report any streetlights not working to the Parish Clerk to report to WCC for maintenance.</p>	<p>ACTION Parish Clerk</p> <p>ACTION Parish Clerk</p> <p>ACTION Parish Clerk</p>
<p>10. FINANCE</p>	
<p>10.1 As of Bank statement dated 1 Nov 2020 Current Account £ 14,040.41</p> <p><u>To ratify that the following bills were paid between meetings:</u></p> <p>OB71 Frank Mann Farmers (Aug) £225.00 OB72 Marton Development Works (Pavilion outside tap) £150.00 DD73 EON (Museum & Sports Pavilion – Aug) £25.23 OB74 James Hodgson – Ground Preparation £100.00 OB75 Maya van der Galien – Wild Flower Project £90.00 OB76 Clerks Salary (Jun) £327.39 OB77 Unity Trust Bank - Bank Charges (Jul, Aug, Sep @ £6 p/m) £18.00</p> <p><u>Money Received</u> 07.09.20 – RBC Precept £5500.00</p> <p>10.2 WaterPlus Account – Supplier of water for the Pavilion & Museum During lockdown 1 Waterplus put our accounts on hold as we were not using the buildings, this has now ended and we will receive bills on a regular basis.</p> <p>10.2.1 Site Area Concessionary Scheme Due to Covid-19 and reduced staff, this scheme has been put on hold but the Clerk will follow-up and has asked Waterplus for other cost saving ideas.</p> <p>10.3 In-house monthly financial checks These continue monthly. When Cllr Taylor is Chair, Cllr Rob Lummis has kindly agreed to sign off the monthly reconciliation with the Parish Clerk.</p> <p>10.4 Budget 2021/2022 Review budget & precept for the new financial year</p>	<p>ACTION Parish Clerk</p> <p>ACTION Parish Clerk</p> <p>ACTION Parish Clerk Cllr Rob Lummis</p>

The 2021/2022 draft budget was discussed. Cllr Taylor agreed to work with the Clerk on the budget as further information is required before it is signed off in January. Councillors have not yet agreed on the 2021/2022 precept.	ACTION Cllr Taylor Parish Clerk
11. STANDING ORDERS	
Vote on adopting the revised Standing Orders, unanimously agreed.	ADOPT
12. MARTON PARISH COUNCIL CONSTITUTION	
Vote on adopting the revised Constitution, unanimously agreed.	ADOPT
13. FINANCIAL REGULATIONS	
Vote on adopting the revised Financial Regulations, unanimously agreed.	ADOPT
14. PUBLIC OPEN FORUM	
<p>14.1 School children eligible for free public transport The eligibility for Marton children for free transport is constantly being changed by WCC. Often with confusing criteria. Marton Parish Council was successful in assisting a family obtain a previously declined travel pass, we can be consulted on a case by case basis.</p> <p>14.2 HGV & agricultural vehicles in the village – speed/safety Reports of speeding vehicles or vehicles causing damage in the village must be reported to police</p> <p>14.3 Drivers parking across footpaths restricting access for pedestrians Residents reminded to please park responsibly in the village and to not obstruct footpaths. We have received reports of pedestrians with no choice but to walk on the road due to inconsiderate parking.</p> <p>14.4 Severn Trent Project, communication A resident has given feedback that communication about grass treatment was lacking in the wildflower project. Cllr Chambers said this was in the independent report (made available via the newsletter). The ground was prepared using a licenced contractor following all safety guidelines. Cllr Chambers re-iterated project information and requests for proposal feedback was communicated in the village newsletter at the time and feedback request flyers were put through letterboxes in directly affected streets.</p>	
15. DATE OF NEXT ORDINARY MEETING	
<p>Tuesday 12 Jan 2021, 19.00pm via Microsoft Teams Meeting</p> <p>2021 meeting dates reviewed (second Tuesday bi-monthly) Tuesday 12 January, Tuesday 9 March, Tuesday 11 May Annual Parish Meeting & Annual General Meeting, Tuesday 13 July, Tuesday 14 September, Tuesday 9 November</p>	
16. CHAIR ELECTION	
Cllr Mike Taylor put himself forward as Chair for the next two months which was unanimously agreed and supported by all Parish Councillors. The declaration of acceptance of office was signed by Cllr Taylor.	