

# Marton Parish Council Meeting

Chair: Cllr Rob Lummis

Minutes Taken by: Helen Keeves - Parish Clerk

Minutes of Marton Parish Council held on Tuesday 10 March 2020, 19.30pm, Marton War Memorial Hall, Church Street, Marton

Meeting Commenced at 19.38 and concluded at 22.09.

<b>1. PUBLIC OPEN FORUM</b>		
1.1 Request in absence: Can a new footpath be considered in The Orchard to provide access to 15, 16 & 17? Currently residents walk over a grass area for access. Parish Clerk to explore with RBC.		
1.2 Concern raised in absence: Rugby Borough Council has said the agricultural shelter adjacent to St Espirit Church can be replaced under general permitted development. Concerns are the new shelter could be larger than the original. Parish Clerk is seeking confirmation of what has been agreed by the planning officer.		
1.3 It was noted village newsletter printing costs will increase in 2020-2021 by approximately £110 per year. Cllr Taylor kindly offered the use of his commercial laser printers to help support the village.		
<b>2. ATTENDANCE</b>		
Cllr Rob Lummis (Chair)	Helen Keeves – Marton Parish Clerk & Responsible Finance Officer	
Cllr David Fry	Cllr Sarah Crawford	
Cllr Mike Taylor	No members of the public.	
<b>3. APOLOGIES</b>		
Cllr Faye Chambers Cllr Emma Crane (Rugby Borough Council – Leam Valley Ward) Cllr Howard Roberts (Warwickshire County Council)		
<b>4. MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS</b>		
4.1 Minutes - the minutes of the Parish Council Meeting held on Tuesday 14 January 2020 were agreed and signed as accurate.	<b>Completed Cllr Lummis</b>	
<b>5. DECLARATION OF INTEREST</b>		
None		
<b>6. POLICE ISSUES</b>		
6.1 Crime report – 17-02-2020 Burglary Incident 378 Marton – A shed was broken into and a quad bike stolen. 6.2 PCSO Banks is unwell, therefore no community drop-in sessions are scheduled. 6.3 Cllr Taylor reported motorbike activity on the disused railway track during its redevelopment. He continues to monitor and inform owners Sustrans. 6.4 Any other police issues	<b>ACTION Cllr Taylor to monitor</b>	
<ul style="list-style-type: none"><li>• Break-in of Church not yet listed in the crime report.</li><li>• Vandalism of MPFA storage. Adding CCTV has been suggested for the refurbishment plan (which would need a new MPFA policy).</li><li>• Quad bikes reported on the playing field 8<sup>th</sup> March.</li></ul>		
<b>7. COUNTY AND BOROUGH UPDATE</b>		
No Update		
<b>8. PLANNING MATTERS</b>		
8.1 <b>R19/1467</b> 10 Oxford Road, Rear and side extension on footprint of existing garage/workshop – Plans amended – No Objections		

<b>9. VILLAGE ISSUES</b>	
<p>9.1 Marton Emergency/Flood Plan – Cllr Fry No new updates at this time.</p> <p>9.1.1 Community Shed A decision on the grant application will be made by the end of March. Cllr Fry has secured agreement from the Museum Trustees and the MPFA to add to any grant received to ensure a storage solution is in place to best serve the village.</p>	<b>ACTION Cllr Fry</b>
<p>9.2 Traffic Issues</p> <p>9.2.1 Community Speedwatch Programme – Cllr Chambers MPC has another new contact - Insp Sally Bunyard-Spiers – Cllr Chambers is chasing advice on costs and training. Unfortunately due to the delays from police we have missed a RBC funding deadline to cover equipment costs.</p>	<b>ACTION Cllr Chambers</b>
<p>9.3 Neighbourhood Watch Miranda Aston continues to circulate information via email.</p>	
<p>9.4 Good Neighbour Scheme – Cllr Lummis The Parish Clerk circulated the GNS survey to all councillors, all agreed to be inserted in the next newsletter, on a coloured paper to stand out. They are to be returned to the Parish Clerk by Tuesday 12 May. Action Parish Clerk to update the document and send to Cllr Fry for printing.</p>	<b>ACTION Parish Clerk</b>
<p>9.5 County Councillor's Grant Fund – Cllr Chambers £1050 funds are in the Parish Council bank account. Volunteering took place on 23 January at Boscobel House, Living Willow Training took place on 29 February for 3 volunteers. The willow dome was installed on 7 March by 6 volunteers and is growing nicely. The decision was made to delay planting the highway entrance sculptures so volunteers can consult with the village on designs at sports day. Cllr Chambers has put in a bid to Severn Trent Community Fund for a further planting grant. A decision is expected in April.</p> <p>9.5.1 Wildflower meadow proposals A resident suggested a wildflower meadow to replace grass in The Orchard, this was discussed and, as the land is owned by RBC, it was decided RBC should be asked if this is feasible. Cllrs were also keen to see examples, understand costs and consult with residents of The Orchard.</p> <p>9.5.2 The Orchard lost trees have been replaced by RBC.</p>	<b>ACTION Cllr Chambers</b>
<p>9.6 Recycling Scheme Still no update from Cllr Roberts regarding the county recycling scheme. We were unsuccessful in the National Lottery bid but the recycling scheme has been included in the Severn Trent Community Fund detailed above.</p>	<b>ACTION Parish Clerk</b>
<b>10. VILLAGE MAINTENANCE</b>	
<p>10.1 Marton Playing Fields Association</p> <p>10.1.1 Benches Cllr Fry has prices for the replacement benches. Action Parish Clerk to circulate costs for comment.</p> <p>10.1.2 Pavilion Windows The two windows currently covered by shutters need replacing. The MFPA have three estimates as follows: £850, £988 &amp; £1158. It was agreed to go ahead with the quote for £850 to get the windows replaced and shutters removed.</p> <p>10.1.3 H&amp;S Compliance All safety inspections are complete and up to date.</p> <p>10.1.4 Events Planned for 2020 AGM – Thursday 26 March Pig Race Night – Saturday 25 April VE Day Celebration – Friday 8 May Sports Day – Saturday 4 July</p>	<b>ACTION Parish Clerk</b>

<p>10.2 Street Lighting Lamp 3 outside 48 Birdingbury Road has been repaired, however Lamp 7 outside 14 The Orchard is still awaiting repair. Parish Clerk to chase. The final concrete street lamp in Louisa Ward Close was replaced in February.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>
<p>10.3 Defibrillators 10.3.1 Monthly checks are being completed by the Parish Clerk and logged on The Circuit (online Defibrillator database). 10.3.2 Two sets of pads will be required in April at a cost of £32.95 + VAT per set. Expenditure agreed, Parish Clerk to order. 10.3.3 A bid for £712 (for a community First Aid Course and defibrillator training) was unsuccessful, Parish Clerk to investigate further funding opportunities.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>
<p>10.4 Roads, Drains &amp; Footpaths 10.4.1 Surplus water on the road outside The Elms due to an inefficient drain, in addition banging drain cover, have been reported to Highways. 10.4.2 Cllr Fry has discussed the overflowing drains on the way to Princethorpe with Highways and is awaiting an update. 10.4.3 The footpath outside 14 The Orchard leading onto Oxford Road is uneven and has been reported to RBC. Still awaiting an update. 10.4.4 There is no footpath from the Old Station Yard bridge on the Oxford Road heading towards Long Itchington, Cllr Chambers sent pictures to Cllr Roberts to see if this would be a viable project to apply for funding. 10.4.5 Hole outside 19 High Street has been reported, awaiting update. 10.4.6 Blocked drain outside 10 Oxford Road/The Orchard has been reported.</p> <p>General comments: Many drains in Marton were filled with sludge (soil from fields washing onto roads and filling the drains in recent heavy rain). Cllr Fry has asked for a site meeting with WCC Highways to discuss this.</p>	<p><b>ACTION</b> <b>Cllr Fry</b></p> <p><b>ACTION</b> <b>Parish Clerk</b></p> <p><b>ACTION</b> <b>Cllr Chambers</b></p> <p><b>ACTION</b> <b>Cllr Fry</b></p>
<p>10.5 Grass Cutting The Parish Clerk has written to both suppliers accepting the charges for 2020/2021.</p>	
<p>10.6 Village Signage Two rusty signs in The Orchard - The Parish Council agreed to remove the signs, however, a resident would like to keep the sign outside their property and has offered to repair it FOC when the weather improves. Therefore, the Parish Council will remove just one sign (opposite 16,17,18 The Orchard). Parish Clerk to arrange removal of one sign and monitor the progress of the renovated sign.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>
<p>10.7 Village Spring Clean Cllr Fry is scheduling a village litter pick for Saturday 28 March, 10.00-11.30 followed by refreshments in the village hall - will communicate in the newsletter. 10.7.1 Bus Stop Rubbish The rubbish has been removed, remove from the agenda</p>	<p><b>ACTION</b> <b>Cllr Fry</b></p> <p><b>Remove from Agenda</b></p>
<p><b>11. FINANCE</b></p>	
<p>11.1 As of Bank statement dated 5 March 2020 Current Account            £ 7875.65</p>	
<p><b>To ratify the following bills were paid between meetings:</b> OB014 WALC End of Year Financial Procedures Training £15.00 DD015 EON (Dec-Jan) £27.70 DD016 EON (Oct-Dec) £462.18</p>	

DD017 Waterplus - Museum (Oct-Dec) £73.57 DD018 Waterplus – Sports Pavilion (Oct-Jan) £21.76 OB019 The Willow Bank £180.00 OB020 Faye Chambers Expenses (Growing Marton Together Project) £51.30 OB021 Clerk Wages January £198.39 OB022 Barrie Mitchell Grass Cutting (February) £80.00 OB023 WCC Street Lighting Maintenance £277.04 OB024 Clerks Wages February £198.39 OB025 Clerks Expenses £127.99  <b>Money Received</b> 13.01.2020 £199.50 Village Hall Committee – Defibrillator 22.01.2020 £1050.00 WCC Councillor Fund Grant – Growing Marton Together		
11.2 WaterPlus Account Reviewing Agreed to review the Museum and Sports Pavilion water accounts to ensure we are getting the best value for money.	<b>ACTION</b> <b>Parish Clerk &amp; Cllr David Fry</b>	
11.3 Electricity Supplier Review Cllr Taylor is working with the Clerk to review usage/electricity prices for streetlights and the pavilion/museum to ensure we are on competitive rates.	<b>ACTION</b> <b>Parish Clerk &amp; Cllr Mike Taylor</b>	
11.4 MPC Amazon Account Councillors unanimously agreed for the Parish Clerk to set up a business Amazon account for Marton Parish Council so we can obtain a VAT receipt when ordering supplies.	<b>ACTION</b> <b>Parish Clerk</b>	
<b>12. PARISH COUNCIL POLICIES &amp; PROCEDURES</b>		
12.1 Standing Orders – These were circulated for review but no comments received. Cllr Taylor volunteered to work with the Parish Clerk to review and present an update at the next meeting.	<b>ACTION</b> <b>Parish Clerk &amp; Cllr Mike Taylor</b>	
<b>13. ANNUAL PARISH MEETING, ANNUAL GENERAL MEETING &amp; PARISH COUNCIL MEETING</b>		
Action Parish Clerk to circulate timings and agendas for comment.	<b>ACTION Parish Clerk</b>	
<b>14. ANY OTHER BUSINESS</b>		
14.1 Cllr Chambers has sent a message on the village email offering councillors' help to arrange deliveries for anyone self-isolating in the village during coronavirus COVID-19 measures.		
<b>15. DATE OF NEXT MEETING</b>		
Tuesday 12 May, 18.30 at Marton War Memorial Hall.		