

Marton Parish Council Meeting

Chair: Cllr Faye Chambers

Minutes Taken by: Helen Keeves - Parish Clerk

Draft Minutes of Marton Parish Council held on Tuesday 12 May 2020, 19.00pm, Online Zoom Meeting

Meeting Commenced at 19.03 and concluded at 20.14.

1. ATTENDANCE	
Cllr Faye Chambers (Chair) Cllr Rob Lummis (Vice Chair) Cllr David Fry Cllr Mike Taylor	Helen Keeves – Marton Parish Clerk & Responsible Finance Officer Cllr Sarah Crawford No members of the public.
2. APOLOGIES	
None	
3. MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS	
3.1 The minutes of the Parish Council Meeting held on Tuesday 10 March 2020 were agreed and signed as accurate.	Completed Cllr Lummis
4. DECLARATION OF INTEREST	
None	
5. SUMMARY of MPC'S COVID-19 SITUATION	
5.1 Virtual Meeting Unless specified, any previous minute actions are on hold. 5.2 Marton Parish Council AGM This has been cancelled and councillors will remain in their positions until May 2021. 5.3 Village Meeting The village meeting has been postponed to later in the year, the annual activity from village groups has been printed and circulated in the May village newsletter. 5.4 Village Support Cllr Chambers thanked Rob Lummis, Helen Keeves and other resident volunteers for the community network they have established, and the help given to residents at this challenging time.	
6. POLICE ISSUES	
6.1 Crime report 6.1.1 30.03.2020 Thefts from garages at the rear of North Street. 6.1.2 02.05.2020 Quad Bikes and motorbike on railway line – Reported. 6.2 PCSO Banks has returned to work and continues to be our community contact.	
7. PLANNING MATTERS	
7.1 R19/1467 Apple Tree House, 10 Oxford Road, Rear and side extension on footprint of existing garage/workshop – Plans amended & Approved.	
8. VILLAGE ISSUES	
8.1 Marton Emergency/Flood Response community shed funding The grant application was successful and MPC has been awarded £850.00. Cllr Fry has secured agreement from the Museum Trustees and the MPFA to add to the grant received to ensure a storage solution is in place to best serve the village. Cllr Fry is investigating options.	ACTION Cllr Fry

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Signed

Date

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<p>8.2 Severn Trent Community Fund MPC has been awarded £5597.00 to spend on a community garden, wildlife margins and a recycling area. The funds have been received but work is yet to commence due to Covid-19 lockdown restrictions.</p> <p>8.3 WCC Councillors Grant Fund – Covid-19 Application Cllr Chambers has submitted an application for £815.00 to support the village newsletter printing whilst funding from business advertising is reduced and access to non-commercial print facilities is impossible.</p>	<p>ACTION Parish Clerk</p> <p>ACTION Cllr Chambers</p>
<p>9. VILLAGE MAINTENANCE</p>	
<p>9.1 Marton Playing Fields Association 9.1.1 Pavilion Windows Two windows in the Sports Pavilion have been replaced and shutters removed. 9.1.2 Village Bench Donation A resident has kindly offered to donate funds for a new bench. Cllr Lummis and the Parish Clerk will coordinate the purchase and installation.</p>	<p>ACTION Parish Clerk & Cllr Lummis</p>
<p>9.2 Defibrillators 9.2.1 Monthly checks are being completed by the Parish Clerk and logged on The Circuit (online Defibrillator database). 9.2.2 The Parish Clerk was thanked for arranging replacement pads, installed just before the previous pads reached their expiry date.</p>	<p>ACTION Parish Clerk</p>
<p>9.3 Grass Cutting In March, Barrie Mitchell decided to cease his village grass cutting responsibilities. The Parish Council thank him for having kept the village looking good for more than 10 years. The Parish Council is in negotiations with an alternative supplier and reviewing the community areas to be mowed.</p>	<p>ACTION Parish Clerk</p>
<p>10. FINANCE</p>	
<p>10.1 Bank statement as of the 1 May 2020 Current Account £ 17,279.65</p> <p><u>To ratify that the following bills were paid between meetings:</u> OB026 EON (Dec-Mar) £31.48 OB027 CPRE Membership £36.00 OB028 Morral Play Services, Playground Inspection £59.40 OB029 Warwickshire Willow (Willow Dome) £35.00 OB30 Unity Bank Service Charge (Jan-Mar) £18.00 OB31 Barrie Mitchell Grass Cutting (March) £120.00 OB32 Clerks Wages March £198.39 OB33 Dominic Rudge – Sports Pavilion Windows £850.00</p> <p>New Financial Year 2020/2021 OB34 Wel Medical – Replacement Defibrillator Pads £86.22 DD35 EON (Jan-Mar) £457.16 DD36 Waterplus - Museum (Jan-Mar) £72.78 DD37 Waterplus – Sports Pavilion (Oct-Jan) £18.24 OB38 WALC Membership 2020/2021 £191.00/ DD39 EON (Mar) £20.18 OB40 Clerk Wages April £327.39</p> <p><u>Money Received</u> 20.03.2020 WCC Flood Grant - £850.00 07.04.2020 Severn Trent Community Fund – £5597.00 20.04.2020 Precept RBC - £5500.00</p>	

<p>10.2 WaterPlus Account – Supplier of water for the Sports Pavilion & Museum The Parish Clerk completed a Temporary Vacancy Application (16.03.20 – 16.06.20) to reduce water costs & also applied for the Site Area Concessionary Scheme which, if successful, will reduce the water charges for both the Sports Pavilion and Museum.</p> <p>10.3 In-House Monthly Financial Checks In line with the annual audit process it was agreed Cllr Taylor would complete monthly financial checks for 2020-2021, checking bank reconciliation, invoices and VAT receipts with the Parish Clerk.</p>	<p>ACTION Parish Clerk</p> <p>ACTION Parish Clerk & Cllr Taylor</p>
<p>11. ACCOUNTS 2019/2020</p>	
<p>11.1 The end of year accounts were presented to the Parish Council and signed off by Cllr Chambers and Cllr Lummis as being an accurate account of the financial year.</p>	<p>ACTIONED Cllr Chambers & Cllr Lummis</p>
<p>12. AUDIT 2019/2020</p>	
<p>Marton Parish Council Approved & Signed the following documents: 12.1 Section 1: Annual Governance Statement 2019/2020 Ref: MPC AGAR1920 12.2 Section 2: Accountancy Statements 2019/2020 Ref: ACC State MPC 2019/20 12.3 Certificate of Exemption: To confirm Marton Parish Council meets the audit criteria to be exempt from an external audit. Ref: MPC COE 20192020</p>	<p>ACTIONED Marton Parish Council</p>
<p>13. PUBLIC OPEN FORUM</p>	
<p>No comments.</p>	
<p>14. DATE OF NEXT ORDINARY MEETING</p>	
<p>Tuesday 14 July 2020, 19.00 Marton War Memorial Hall/Zoom Meeting depending on government advice.</p>	