

# Marton Parish Council Meeting

Chair: Cllr Faye Chambers

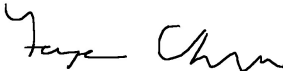
Minutes Taken by: Helen Keeves - Parish Clerk

Minutes of Marton Parish Council held on Tuesday 14 January 19.30pm, Marton War Memorial Hall, Church Street, Marton

Meeting Commenced at 19.33 and concluded at 21.59.

<b>1. PUBLIC OPEN FORUM</b>	
No Comments	
<b>2. ATTENDANCE</b>	
Cllr Faye Chambers (Chair) Cllr David Fry Cllr Mike Taylor Cllr Rob Lummis	Helen Keeves – Marton Parish Clerk & Responsible Finance Officer Cllr Sarah Crawford 1 x members of the public
<b>3. APOLOGIES</b>	
Cllr Emma Crane (Rugby Borough Council – Leam Valley Ward) Cllr Howard Roberts (Warwickshire County Council)	
<b>4. MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS</b>	
4.1 Minutes - the minutes of the Parish Council Meeting held on Tuesday 12 November 2019 were agreed and signed as accurate.	<b>Completed Cllr Chambers</b>
<b>5. DECLARATION OF INTEREST</b>	
None	
<b>6. POLICE ISSUES</b>	
6.1 Crime report – No crime reported in November, car stolen from Church Lodge in December. 6.2 PCSO Banks' next drop-in session will be Monday 27 January 17:00-17:45 and Wednesday 26 February 13:00-13:45 in Church Street. 6.3 Motorbike activity on the disused railway track has been quiet. Cllr Taylor continues to monitor and report activity. 6.4 Any other police issues – none.	<b>ACTION Cllr Taylor to monitor</b>
<b>7. COUNTY AND BOROUGH UPDATE</b>	
7.1 Footpath funding – Cllr Chambers reported that Marton remains on the council list for footpath funding but is a low priority.	<b>Remove from Agenda</b>
<b>8. PLANNING MATTERS</b>	
8.1 <b>R19/1467</b> Rear & 2 storey side extension, 10 Oxford Road – No Objections 8.2 <b>R19/0793</b> 5 New Dwellings Elms Farm, Oxford Road – Application withdrawn	
<b>9. VILLAGE ISSUES</b>	
9.1 Marton Emergency/Flood Plan – Cllr Fry Flood alerts and local knowledge is working well and great local support from volunteers helping with road closures.  Cllr Fry has been analysing historic and local data to interpret flood risk. Sandbags and sand are available please ask the Parish Council. If homeowners at risk need help then please ask.	

Marton Parish Council

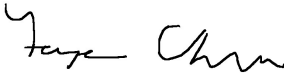
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Date 10.03.2020

Page: 1

<p>The use of signage during a flood was questioned again and fed back to Cllr Howard Roberts that the signage provided does not look official.</p> <p>9.1.1 Community Shed Waiting for the spring on a decision on the current grant application.</p>	<p><b>ACTION</b> <b>Cllr Fry to keep the PC Informed</b></p>
<p>9.2 Traffic Issues 9.2.1 Community Speedwatch Programme – Cllr Chambers Adnan Ali is no longer covering the Community Speedwatch Programme in Warwickshire. A new contact Sharon Hilton who has been contacted to provide costs for a speed gun and the process of training.</p> <p>Princethorpe and Stretton-on-Dunsmore Parish clerks have been contacted to determine whether Marton could share equipment and resources, however current volunteers find it challenging to create a rota across two villages so are reluctant to get involved with Marton’s scheme at this time.</p> <p>Cllr Chambers will look into grant funding for the equipment once costs have been provided by the new police contact.</p> <p>Marton have recruited 12 volunteers in preparation for the Community Speedwatch Programme.</p>	<p><b>ACTION</b> <b>Parish Clerk to update</b></p>
<p>9.3 Neighbourhood Watch Miranda Aston continues to circulate information via email.</p>	
<p>9.4 Good Neighbour Scheme – Cllr Lummis Cllr Lummis has received the GNS survey template which he will send to the Parish Clerk to update and circulate to councillors for comments.</p>	<p><b>ACTION</b> <b>Cllr Rob Lummis</b></p>
<p>9.5 County Councillor’s Grant Fund – Cllr Chambers Cllr Chambers confirmed Marton has been awarded £1050 from the CCG fund which will pay for a willow dome, willow sculptures. This has funded 20% of the Marton Growing Together initiative and Cllr Chambers has put forward an additional application to Severn Trent Community Funding for the remainder.</p> <p>Applications for the Living Willow training course were reviewed and the Parish Clerk was actioned to invite the successful applicants and book the places. The course will take place on Saturday 29 February.</p>	<p><b>ACTION</b> <b>Cllr Faye Chambers</b></p> <p><b>ACTION</b> <b>Parish Clerk</b></p>
<p>9.6 Recycling Scheme Details for the village recycling scheme were sent to Cllr Roberts but no update has been received as yet.</p> <p>A National Lottery bid was submitted to fund the launch of the recycling scheme and a decision is expected by 31 January.</p> <p>The recycling scheme has been gifted a green recycling bin from a resident.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>
<p><b>10. VILLAGE MAINTENANCE</b></p>	
<p>10.1 Marton Playing Fields Association 10.1.1 Benches The wooden benches that were removed for the winter need to be replaced soon so the Parish Clerk agreed to obtain prices. The benches are memorial benches so any dedications will be required to be transferred to the new benches.</p> <p>It was also commented that when benches are removed for the winter they leave hazardous anchor spikes sticking out of the ground. These are taped off however</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>

Marton Parish Council

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Date 10.03.2020

Page: 2

<p>replacement plastic benches could be left out all year to eradicate the hazard.</p> <p>10.1.2 Pavilion Windows The two windows currently covered by shutters are in need of replacement. The MFPA have three estimates and are just waiting for an update before they present the Parish Council with the quotations.</p> <p>10.1.3 H&amp;S Compliance All safety inspections are complete and up to date.</p>	
<p>10.2 Street Lighting Two lights are currently not working in the village, these have been reported to both WCC and online at Fix My Street. A) Lamp 7 – Outside 14 The Orchard B) Lamp 3 – Outside 48 Birdingbury Road. The final concrete street lamp in Louisa Ward Close will be replaced in February.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>
<p>10.3 Defibrillators 10.3.1 Monthly checks are being completed by the Parish Clerk and logged on The Circuit (online Defibrillator database). 10.3.2 2 sets of pads will be required in April at a cost of £32.95 + VAT per set. 10.3.3 The Village Hall committee has transferred £199.50 remaining funds from the purchase of the defibrillators to the Parish Council for upkeep costs. 10.3.4 A funding application for £712.00 has been submitted for a community First Aid Course and defibrillator training, a decision should be received by 31 January.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>
<p>10.4 Roads, Drains &amp; Footpaths 10.4.1 Surplus water on the road outside The Elms due to an inefficient drain. This has been reported to Highways. 10.4.2 The drains on the way to Princethorpe are overflowing so Cllr Fry agreed to discuss this with Highways, although outside of the village. 10.4.3 The footpath outside 14 The Orchard leading onto the Oxford Road is uneven and needs reporting to RBC as a matter of urgency as the street lamp is also out. 10.4.4 There is no footpath from the Old Station Yard bridge on the Oxford Road heading towards Long Itchington, Cllr Chambers to contact Cllr Roberts to see if this would be a viable project to apply for funding.</p>	<p><b>ACTION</b> <b>Cllr Fry</b></p> <p><b>ACTION</b> <b>Parish Clerk</b></p> <p><b>ACTION</b> <b>Cllr Chambers</b></p>
<p>10.5 Grass Cutting 10.5.1 Playing Field Grass Cutting – Supplier Frank Mann Farmers has increased prices for 2020/2021 from £61.00 + VAT per cut to £62.50 per cut. 10.5.2 Village Grass Cutting &amp; Borders – Supplier Barrie Mitchell has increased his prices for 2020/2021 for border cuts only from £35.00 per cut to £40.00 per cut. The Parish Council unanimously signed off the nominal price increases and actioned the Parish Clerk to put this in writing to the suppliers.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>
<p>10.6 Village Signage Two rusty signs in The Orchard - Cllr Fry spoke with Caroline Lewin (Tenancy Sustainment Officer) who advised they are non-enforceable signs. The Parish Council unanimously agreed to remove the signs.</p>	<p><b>ACTION</b> <b>Parish Clerk</b></p>
<p>10.7 Bus Stop Rubbish This is still not resolved after much communication from Cllr Fry the rubbish remains at the bus stop for disposal. Action Cllr Fry to write to Cllr Roberts.  Cllr Fry also advised he would be scheduling a village litter pick for the early spring and will communicate this in the village newsletter.</p>	<p><b>ACTION</b> <b>David Fry</b></p>

<p>10.8 Village Christmas Tree Cllr Fry contacted Rugby Borough Council to ask if we could plant a permanent Christmas Tree on the corner of the Orchard. They advised due to the close proximity of the houses and root growth they will not allow this.</p> <p>RBC has committed to replacing the 4 trees which have been lost in The Orchard.</p>	
<p><b>11. FINANCE</b></p>	
<p><b>FINANCE</b> 11.1 As of Bank statement dated 6 January 2020 Current Account           <b>£8317.71</b></p> <p><b><u>To ratify the following bills were paid between meetings:</u></b> CH1358 Cheque Cancelled OB001 Waterplus (Sports Pavilion Aug-Dec)   £36.17 OB002 Barrie Michell Grass Cutting (October) £140.00 OB003 Barrie Mitchell Grass Cutting (November) £115.00 OB004 EON (Sports Pavilion &amp; Museum Oct-Nov) £13.97 OB005 Frank Mann Farmers (October) £146.4 OB006 Clerk Wages October   £194.65 OB007 WCC County Fund (Street Light Replacement) £1,386.14 OB008 Clerk Wages November £194.65 OB009 Clerk HMRC Tax Refund £208.60 OB010 War Memorial Hall Hire for PC Meetings £50.00 OB011 G M &amp; L D Robson (Playing Field Hedge Trimming) £36.00 OB012 Unity Bank Service Charge (Oct, Nov, Dec) £18.00 OB013 Clerk Wages December £194.65</p> <p><b><u>Money Received</u></b> 29.11.19 HMRC Clerk Tax Refund £208.60</p>	<p><i>Remove from Agenda ACTION Parish Clerk Cllr David Fry</i></p>
<p>11.2 Online Banking Application All up and running</p> <p>11.3 WaterPlus Account Reviewing Agreed to review the Museum and Sports Pavilion water accounts to ensure we are getting the best value for money.</p>	
<p>11.4 Electricity Supplier Review Cllr Taylor is working with the Clerk to review usage/electricity prices for streetlights and the pavilion/museum to ensure we are on competitive rates.</p>	<p><b>ACTION Parish Clerk</b></p>
<p>11.5 Budget The 2020/2021 budget was agreed and signed off. The council reviewed the 2020/2021 precept and set the precept at £11,000 to reflect increasing costs.</p>	<p><b>ACTION Parish Clerk</b></p>
<p><b>12. PARISH COUNCIL POLICIES &amp; PROCEDURES</b></p>	
<p>12.1 Standing Orders – circulate for review to be agreed in the next meeting</p> <p>12.2 Parish Clerk Probationary Period Review Carried out on 13 December, happy with the work of the Parish Clerk and awarded a 2% pay increase from 1 Jan 2020. Notice period has increased to 3 months.</p>	<p><b>ACTION Parish Clerk ACTIONED</b></p>
<p><b>13. ANY OTHER BUSINESS</b></p>	
<p>None</p>	
<p><b>14. DATE OF NEXT MEETING</b></p>	
<p>Tuesday 10 March, 19.30 at Marton War Memorial Hall</p>	