# **Marton Parish Council Meeting**

Chair: Cllr Faye Chambers Minutes Taken by: Helen Keeves - Parish Clerk

Draft Minutes of Marton Parish Council (MPC) held on Tuesday 13 July, 19.30pm Online Microsoft Teams Meeting

Meeting Commenced at 19.36 and concluded at 21.14.

1. ATTENDANCE		
Cllr Faye Chambers (Chair) Helen Keeves – Marton Parish Clerk & Respo	nsible Finance Officer	
2. APOLOGIES		
Cllr Sarah Crawford		
3. MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS		
The minutes of the Parish Council Meeting held on Tuesday 6 May 2021 and the Extraordinary Meeting on Tuesday 15 June were agreed and signed as accurate.	ACTIONED Cllr Chambers	
4. DECLARATION OF INTEREST		
Cllr David Fry declared an interest in item 7.2 Parish Council and emergency shed as the storage is to be located next to the museum, of which he is a managing trustee.	Noted	
5. POLICE ISSUES		
5.1 Crime Report Nothing reported. Thank you to Miranda for the regular email updates. 5.2 Community Speedwatch Progress from police remains slow, MPC was unsuccessful in obtaining funding for this project from the Janet & Bryan Moore Trust and has applied for funding via the WCC County Councillors Fund. 5.3 Marton Police Outpost The local police are using the sports pavilion as an outpost and have put a poster in place for awareness.		
6. PLANNING MATTERS		

- **6.1** R20/0914 Disused railway line between Leamington Spa, Rugby and Long Itchington **APPROVED.**
- **6.2** R20/0991 Former Railway Bridge (known as Bridge 22), over A423, adjacent to The Old Station Yard Industrial Estate **EXTENSION APRIL 2021/NO FURTHER UPDATE**
- **6.3** R21/0097 Erection of two storey side and rear extensions detached garage with habitable room over stable block. 19 Oakland House, High Street, Marton. CV23 9RR **EXTENSION 20 JULY 2021/NO UPDATE**
- **6.4 R21/0531** Village House, Coventry Road, Marton, Listed Building Consent for the renovation and repairs to roof of the attached outbuilding **APPROVED.**
- **6.5 2.1 R21/0469 & R21/0470** Elms Farm, Oxford Road, Marton, Rugby, CV23 9RQ for Conversion of barns and stables to 6 dwellings together with the erection of 4 garages. Erection of 5 new detached dwellings. Associated access, drainage, and landscaping works & listed building consent for conversion. **NO UPDATE**

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7. VILLAGE ISSUES		
<ul> <li>7.1 Covid-19 Community Network</li> <li>The group continues to send out regular emails offering assistance. Requests have slowed but volunteers continue to help when needed and this will continue.</li> <li>Marton Community Network has been nominated as a community group through CAVA and have been invited to a volunteer recognition event via zoom on Wednesday 14 July.</li> <li>7.2 Marton Parish Council Storage/Emergency/Flood Response</li> </ul>	ACTION CIIr Lummis	
Cllr Fry is waiting for full drawings from the architect for this village storage project. Cllrs Fry and Chambers are investigating funding options.  The Museum electrics are due to be upgraded, Cllr Fry has obtained quotes and the work is going ahead later this month.	ACTION Clir Fry	
8. VILLAGE MAINTENANCE		
<ul> <li>8.1 Marton Playing Fields Association The MPFA is due to meet on 20 July and is looking to host a joint village event on Saturday 11 September, subject to government restrictions.</li> <li>8.1.1 Recycling Project This will be discussed in the meeting on 20 July.</li> <li>8.1.2 Rubbish Bin Cllr Fry investigated options for bins and RBC do not supply a recycling bin, so it was decided not to replace the current bin.</li> <li>8.1.3 Wild Flower Project The Parish Council would like to thank the MPFA for supplying the wild flower identification posters which are on the external wall of the sports pavilion.</li> </ul>	ACTION Parish Clerk	
8.2 Defibrillators  Monthly checks being completed by the Clerk and logged on The Circuit (online Defibrillator database). Checks completed 4 June & 7 July.	ACTION Parish Clerk	
8.3 Roads & Footpaths Birdingbury Road Footpaths It was decided the speed gun funding application had to take priority, footpaths condition to be monitored before the next round of WCC funding.	ACTION Parish Clerk	
8.4 Streetlights Progress is slow, and we still await quotes for the Church Street lamp. The Clerk advised a loan is available for Parish Councils to support cost-saving replacement of old streetlamps with LEDs. The Clerk to prepare an overview.	ACTION Parish Clerk	
8.5 Litter Picking Cllr Fry submitted costs of £60.00 for litter picking equipment, this was agreed by all. Clerk to order. The Parish Council would like to thank David Fry and the other village volunteers for their dedication to keeping Marton tidy.	ACTION Parish Clerk	
8.6 Tree Donation A Katsura tree has been donated to the village, this is to be discussed in the next MPFA meeting along with the 'plant a tree for the jubilee' project.	ACTION Parish Clerk	

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#### 9. FINANCE

9.1 As of Bank statement dated 01 July 2021.

Current Account £ 13,266.01

# To ratify that the following bills were paid between meetings:

OB115 Clerk Salary April £198.39

DD116 ICO – Annual Data Protection Fee £35.00

OB117 WaterPlus (Sports Pavilion) £43.06

DD118 EON Museum & Sports Pavilion April £21.40

OB119 Clerk May Salary £198.39

OB120 BHIB Insurance £756.57

DD121 EON Museum & Sports Pavilion May £17.37

OB122 Internal Audit £50.00

OB123 Clerk June Salary £198.39

OB124 Unity Bank Service Charge (Apr, May, Jun) £18.00

## 10. AUDIT 2020/2021

Accounts submitted to the Parish Council external auditors LPK Littlejohn (appointed by the Smaller Authorities' Audit Appointments Ltd) and Public Rights communicated (1 July – 11 August) for any member of the public to inspect the Parish Council accounts. The village website <a href="www.martonvillage.com">www.martonvillage.com</a> has been updated with end of year documents.

The Internal accountant for Marton Parish Council has retired and the Parish Clerk will investigate alternative options and report back to the Parish Council.

### 11. CLERK RECRUITMENT

Interest has been registered for the position of Parish Clerk and the Parish Council will form a sub committee to conduct reviews and interviews.

#### 12 PUBLIC OPEN FORUM

A number of items have been reported for maintenance by members of the public.

- 12.1 Birdingbury Road Double Bend Sign
- 12.2 Oxford Road Repeater Sign
- 12.3 Drain cover on the Coventry Road
- 12.4 Pothole adjacent to The Bower, High Street

## 13. CHAIR ELECTION

Cllr Fry volunteered to Chair Marton Parish Council for the next two months, unanimously agreed by all councillors.

# 14. DATE OF NEXT ORDINARY MEETING

Tuesday 14 September 2021, 19.30pm, Marton Memorial Hall, subject to Government restrictions

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