

# Marton Parish Council Meeting

Chair: Cllr David Fry

Minutes Taken by: Helen Keeves - Parish Clerk

## Draft Minutes of Marton Parish Council held on Tuesday 8 September 2020, 19.00pm, Online Zoom Meeting

Meeting Commenced at 19.03 and concluded at 20.15.

### 1. ATTENDANCE

Cllr David Fry (Chair)	Helen Keeves – Marton Parish Clerk & Responsible Finance Officer
Cllr Rob Lummis (Vice Chair)	Cllr Sarah Crawford
Cllr Faye Chambers	Cllr Mike Taylor (from 19:21)

### 2. APOLOGIES

Cllr Mike Taylor

### 3. CHAIR ELECTION

Cllr Faye Chambers stood down as chair. Councillors voted on a rolling chair model whereby a new chair will be elected every two months giving all councillors experience of running the meetings and ensuring that effective and lawful decisions are taken. Four of five councillors voted in favour so the model was adopted.

Cllr David Fry put himself forward as chair for the next two months which was unanimously agreed and supported by all parish councillors. The declaration of acceptance of office was signed by Cllr David Fry.

### 4. MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS

3.1 The minutes of the Parish Council Meeting held on Tuesday 14 July 2020 were agreed and signed as accurate.

**Completed  
Cllr Chambers**

### 5. DECLARATION OF INTEREST

None

### 6. POLICE ISSUES

#### 6.1 Crime Report

Incidents reported to the police as follows:

A stolen catalytic converter, vandalism of the willow dome on two occasions and anti-social behaviour (night noise) near the pavilion.

PCSO Helena Seal advised of a pilot scheme for police to use village and sports halls as outposts and Marton Parish Council has expressed support for this initiative.

#### 6.2 Community Speedwatch

Cllr Chambers advised a new police contact has been assigned and she is chasing for an update.

### 7. PLANNING MATTERS

R20/0566 BRIDGE 24, Fields Farm Lane, Marton, Rugby, CV23 9RS. Demolition of existing bridge 24 and regrading of ground level to create a crossroads in conjunction with disused railway tracks. No objections.

### 8. VILLAGE ISSUES

#### 8.1 Covid-19 Community Network

The group continues to send out regular emails and produce articles for the village newsletter advising residents get in touch if they require any assistance.

**ACTION  
Cllr Lummis**

Marton Parish Council

Signed

Date

Page: 1

<p>Warwickshire County Council Community Network is keen for feedback on how our network group has been working, what we have achieved and future plans. Cllr Lummis to arrange.</p> <p>8.2 Marton Emergency/Flood Response community shed funding Cllr Fry is reviewing costs and is in communication with Cllr Howard Roberts regarding potential planning permission requirements.</p> <p>8.3 Severn Trent Community Fund Project progress continues; the latest activity is wildflower area preparation. Cllr Chambers has submitted the interim progress report required by funders Severn Trent. Next steps are to install the recycling area and fit a pavilion outside tap.</p> <p>8.4 WCC Councillors Grant Fund – Covid-19 The newsletter continues to be printed, funded by the WCC grant (£815.00). The funding final report is due to be submitted by Marton Parish Council in December.</p> <p>8.5 MPFA Junior Cricket The MPFA in partnership with Marton Cricket Club are running two junior cricket sessions in September. Risk Assessments have been carried by Marton Cricket Club. DBS checks are required, and it was agreed Dinyar Baria and Helen Keeves should be the volunteers to have the DBS checks as they organise the events.</p>	<p><b>ACTION</b> Cllr Fry</p> <p><b>ACTION</b> Cllr Chambers</p> <p><b>ACTION</b> Cllr Fry</p> <p><b>ACTION</b> Parish Clerk</p>
<p><b>9. VILLAGE MAINTENANCE</b></p>	
<p>9.1 Marton Playing Fields Association 9.1.2 Village Bench Donation Two benches have been ordered and are awaiting delivery, once they have arrived a working party will be arranged to fit the concrete bases for the benches.</p>	<p><b>ACTION</b> Parish Clerk</p>
<p>9.2 Defibrillators Monthly checks are being completed by the Parish Clerk and logged on The Circuit (online Defibrillator database).</p>	<p><b>ACTION</b> Parish Clerk</p>
<p>9.3 Grass Cutting The Parish Council is satisfied with the work of the new contractor and will continue to monitor his work for the rest of the mowing season.</p> <p>9.3.1 Pony Grazing The Parish Council has been made aware of a pony grazing on The Orchard, this has been reported to landowners Rugby Borough Council, who confirm grazing is not permitted and will take action accordingly.</p> <p>9.4 Streetlights The Parish Council were informed streetlight no 7 (by the playground) was beyond repair. Upon further investigation it was deemed repairable and was done so FOC. It was discussed that if streetlamps are beyond repair in the future the option to de-commission could be considered, on a case by case basis.</p> <p>9.5 Birdingbury Road Footpath Repairs Cllr Howard Roberts expressed in the past that if County Councillors funds were available we could apply for repairs to be carried out on the footpaths on the Birdingbury Road. No update has been received so the Parish Clerk will follow up.</p>	<p><b>ACTION</b> Parish Clerk</p> <p><b>ACTION</b> Parish Clerk</p>
<p><b>10. FINANCE</b></p>	
<p>10.1 As of online bank details 27 August 2020: Current Account balance £ 10,335.70</p> <p>To ratify that the following bills were paid between meetings: OB55 Frank Mann Farmers (Jun) £225.00 OB56 Main line Timber (raised beds materials) £431.70</p>	

<p>OB57 Main line Timber (raised beds materials) £155.41  OB58 Coventry Turf (raised beds materials) £555.00  DD59 EON £457.16  OB60 DHW Enterprises (raised beds signs) £56.92  OB61 SW Broadband (martonvillage.com) £29.88  OB63 UK2 Ltd (martonvillage.com) £28.48  DD62 EON (Museum &amp; Sports Pavilion – Jun) £14.56  OB64 Phoenix Crafts (planting materials) £125  OB65 Clerks Salary (Jul) £327.39  OB66 Frank Mann Farmers (Jul) £225.00  OB67 WCC (new streetlights) £1386.14  DD68 EON (Museum &amp; Sports Pavilion – Jul) £13.95  OB69 Emorsgate Seeds (planting materials) £1099.70</p> <p>10.2 WaterPlus Account – Supplier of water for the Sports Pavilion &amp; Museum  The Temporary Vacancy still remains in place with no water costs since March. We are still waiting for feedback on the application for the Site Area Concessionary Scheme to potentially reduce water charges for the Sports Pavilion and Museum.</p>	<p><b>ACTION</b>  <b>Parish Clerk</b></p>
<b>11. EQUALITY AND DIVERSITY POLICY</b>	
Vote on adopting the equality policy provided by WALC, unanimously agreed.	<b>ADOPT</b>
<b>12. SAFEGUARDING POLICY</b>	
Vote on adopting a safeguarding policy, unanimously agreed.	<b>ADOPT</b>
<b>13. STANDING ORDERS</b>	
Standing Orders need to be reviewed, Cllr Fry to work with the Parish Clerk on this.	<b>ACTION</b> <b>Cllr Fry / Clerk</b>
<b>14. PUBLIC OPEN FORUM</b>	
Councillors would like to thank Cllr Faye Chambers for her time as chair and are incredibly appreciative for all that she has done.	
<b>15. DATE OF NEXT ORDINARY MEETING</b>	
Tuesday 10 Nov 2020, 19.00 Zoom Meeting - dependent on government advice.	