

Marton Parish Council Meeting

Chair: Cllr Faye Chambers

Minutes Taken by: Helen Keeves - Parish Clerk

Draft Minutes of Marton Parish Council held on Tuesday 14 July 2020, 19.00pm, Online Zoom Meeting

Meeting Commenced at 19.07 and concluded at 20.27.

1. ATTENDANCE

Cllr Faye Chambers (Chair)	Helen Keeves – Marton Parish Clerk & Responsible Finance Officer
Cllr Rob Lummis (Vice Chair)	Cllr Sarah Crawford
Cllr David Fry	
Cllr Mike Taylor	1 member of the public

2. APOLOGIES

Apologies received from PCSO Banks.

3. MINUTES OF PREVIOUS PARISH COUNCIL MEETINGS

3.1 The minutes of the Parish Council Meeting held on Tuesday 12 May 2020 were agreed and signed as accurate.

**Completed
Cllr Chambers**

4. DECLARATION OF INTEREST

None

5. SUMMARY of MPC'S COVID-19 SITUATION

5.1 Playground re-opening

As per government advice, Marton playground re-opened on Saturday 4 July. A Covid-19 risk assessment was completed by the MPFA, guidance signage installed, monthly equipment safety checks recommenced, and guidelines given to residents via email, village website and newsletter.

Cllr Lummis reported the volunteer village support scheme is still in place for anyone who needs it and this is communicated on a regular basis in the village newsletter.

6. POLICE ISSUES

6.1 Crime report

6.1.1 PCSO Banks has reported a reduction in overall crime in Warwickshire and continues with his local foot patrols. The police have conducted some local speed enforcement checks and issued section 59 warnings to off road bikers.

6.1.2 Quad Bikes and motorbikes have been reported on the disused railway line on five weekends in May and June, Cllr Taylor has agreed with site owners Sustrans to create additional bollards as a deterrent and continues to report back.

7. PLANNING MATTERS

None

8. VILLAGE ISSUES

8.1 Marton Emergency/Flood Response community shed funding

Cllr Taylor advised he will assist Cllr Fry in obtaining costs for storage containers.

**ACTION
Cllr Fry/Cllr Taylor**

8.2 Severn Trent Community Fund

Due to the relaxing of Covid-19 regulation the work has commenced on this project. The raised beds were installed on the 5 and 11 of July by a small group of volunteers and kind support from Mainline Timber. Other additions are: a compost

ACTION

Marton Parish Council

Signed

Date

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<p>bin, a welcome sign, new playground signage and two water butts at the Sports Pavilion. Four new picnic benches are on order.</p> <p>Wildflower Planting Consultation was delivered to properties in Louisa Ward Close and The Orchard and the majority of responses (14 out of 19) were very positive, the next steps are to review the areas and plan the project. Free consultation on process and seed selection has been donated by a specialist in wildflower meadows</p> <p>8.3 WCC Councillors Grant Fund – Covid-19 Application Marton Parish Council was awarded £815.00 to support the village newsletter printing and this has been paid to the village newsletter account.</p>	<p>Parish Clerk</p> <p>ACTION Cllr Chambers</p>
<p>9. VILLAGE MAINTENANCE</p>	
<p>9.1 Marton Playing Fields Association 9.1.1 Cricket Matches Re-instated In line with government guidelines Cricket Matches can resume and Marton's first match is planned for Sunday 19 July. A Covid-19 risk assessment has been proposed, conducted by the Cricket Club in collaboration with the MPFA to ensure players' safety. Circulate to Parish Councillors for comments.</p> <p>9.1.2 Village Bench Donation The bench to be paid for by a resident donor is currently out of stock with the supplier. The Parish Clerk to coordinate.</p>	<p>ACTION Parish Clerk</p>
<p>9.2 Defibrillators Monthly checks are being completed by the Parish Clerk and logged on The Circuit (online Defibrillator database).</p>	<p>ACTION Parish Clerk</p>
<p>9.3 Grass Cutting The Parish Council has employed a new contractor for village grass cutting. Andy Webster from Wappenbury will be in the village on a regular basis keeping the communal areas mown.</p>	<p>ACTION Parish Clerk</p>
<p>10. FINANCE</p>	
<p>10.1 As of Bank statement dated 1 July 2020 Current Account £ 15,794.38</p> <p><u>To ratify that the following bills were paid between meetings:</u> OB41 Frank Mann Farmers (Apr) £300.00 OB42 Information Commissioners Office, annual registration fee £35.00 DD43 EON (Museum & Sports Pavilion – Apr) £15.46 OB44 Came & Company, annual insurance £968.89 OB45 Clerks Salary (May) £327.39 OB46 John Buchannan Village Grass Cutting (Apr/May) £260.00 OB47 Norma Elston (Internal Audit of accounts 2019/2020 £50.00 OB48 Marton Newsletter (Covid-19 Grant) £815.00 OB49 Frank Mann Farmers (May) £150.00 OB50 Get Composting £104.93 DD51 EON (Museum & Sports Pavilion – May) £12.74 OB52 Clerks Salary (Jun) £327.39 OB53 Unity Trust Bank - Bank Charges (Apr, May, June @ £6 per month) £18.00 OB54 Supersize Print, Playground Signage £151.60</p> <p><u>Money Received</u> 29.05.20 - WCC Councillors Fund Covid-19 Newsletter Support £815.00 16.06.20 - HMRC 2019-2020 VAT £1236.13 10.2 WaterPlus Account – Supplier of water for the Sports Pavilion & Museum The Parish Clerk was successful in obtaining a Temporary Vacancy Application</p>	<p>ACTION</p>

<p>(16.03.20 – 16.06.20), so we have not incurred any water costs for the last three months. Still waiting for feedback on the application for the Site Area Concessionary Scheme which, if successful, will reduce the water charges for both the Sports Pavilion and Museum.</p> <p>10.3 In-House Monthly Financial Checks These are taking place every month with the Parish Clerk & Cllr Taylor. Checking bank reconciliation, invoices and VAT receipts.</p>	<p>Parish Clerk</p> <p>ACTION Parish Clerk & Cllr Taylor</p>
<p>11. AUDIT 2019/2020</p>	
<p>11.1 Certificate of Exemption has been submitted to external auditors PKF Littlejohn. 11.2 Notice of Public rights displayed on noticeboards and village website.</p>	<p>COMPLETE</p>
<p>12. PUBLIC OPEN FORUM</p>	
<p>1. Too late for the agenda, the Parish Council were informed street light no 7 (by the playground) is beyond repair. A replacement would cost £1386.14 and needs to be discussed at the next meeting.</p> <p>2. Prior to the meeting a resident raised concerns regarding the new signage at The Black Horse/Essence of India.</p> <p>3. Concerns from a member of the public were raised over the following issues:</p> <ul style="list-style-type: none"> a. Road Works Sunday 27 June road works commenced noisily on Birdingbury Road at 6.30am. Road signs are being left on footpaths, roads and propped against properties. This has also been raised directly with Warwickshire County Council highways department. b. Traffic Speed HGV speeding in the village, especially in the early hours of the morning. c. Flooding What more can we do in the village? 	<p>ACTION Parish Clerk & Cllr Chambers</p>
<p>13. DATE OF NEXT ORDINARY MEETING</p>	
<p>Tuesday 8 Sep 2020, 19.00 Marton War Memorial Hall/Zoom Meeting depending on government advice.</p>	