Marton Parish Council Meeting

Chair: Cllr Faye Chambers Minutes Taken by: Helen Keeves - Parish Clerk

Minutes of Marton Parish Council Meeting held on Tuesday 9 July 2019, 7.30pm at Marton War Memorial Hall

Meeting Commenced at 19.32pm and concluded at 21.20pm.

1. PUBLIC OPEN FORUM

- 1.1 Road Closures Marton not informed of road closures, WCC Highways were contacted and advised road closures are applied for 8 weeks in advance. Cllr David Fry has emailed Cllr Howard Roberts with details.
- 1.2 Clerk Update Selina Turner stood down as Clerk after 14 years of service, new clerk appointed, following recruitment process and obtaining references, however clerk had committed fraud with a previous Town Council and has been convicted. After job re-advertisement, Helen Keeves appointed new clerk for Marton Parish Council on Tuesday 9 July and is working with WALC and the auditors to submit the end of year accounts.

2. ATTENDANCE

Cllr Faye Chambers (Chair)	Cllr Emma Crane (Rugby Borough Council - Leam Valley Ward)
Cllr Sarah Crawford	3 x members of the public
Cllr David Fry	Helen Keeves – Marton Parish Clerk & Responsible Finance Officer
Cllr Mike Taylor	
Cllr Rob Lummis (Vice Chair)	
joined the meeting 20.24pm	
3. APOLOGIES	

Cllr Rob Lummis advised he would not be able to attend the meeting until 20.30 Apologies not received from Cllr Howard Roberts

4. MINUTES OF PREVIOUS PARISH COUNCIL MEETING

The minutes of the previous meeting held on Tuesday 14 May 2019, were	Completed
agreed and signed as an accurate record.	Signed by
	Cllr Chambers

5. PARISH COUNCIL ORGANISATION	
5.1 All councillors signed an Acceptance of Office form – Completed, signed & passed to Parish Clerk	ACTION Parish Clerk to file
5.2 All councillors signed a Registration of Interests form – Completed, signed & passed to Parish Clerk	ACTION Parish Clerk to send to RBC
5.3 Vote on co-opting councillor to unfilled seat – 3 councillors voted in favour of co-option; Cllr Lummis was not present to cast a vote.	Completed ACTION
5.4 Appointed councillor - Cllr Sarah Crawford signed Acceptance of Office and Registration of Interests forms – Completed, signed & passed to Parish Clerk	Parish Clerk to send to RBC

6. DECLATATION OF INTEREST

6.1 Cllr Taylor advised he had applied for planning permission. Cllr Chambers advised the Parish Council were unable to comment until the planning

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permission had been officially registered by RBC.	
7. POLICE ISSUES	
7.1 Crime Report – Marton has recently been targeted with a series of vehicle break-ins/theft.	
7.2 Police drop in postponed, waiting for an alternative date to be proposed.	
8. COUNTY AND BOROUGH COUNCILLOR ISSUES	
8.1 Cllr Crane advised the Local Plan has been adopted, which sets the planning development for the next 20 years. Lodge Farm Plan was removed.	
8.2 Footpaths repair for Birdingbury Road has been sent to Cllr Roberts for funding consideration.	
8.3 Non-communication of road closures – similar issues have been reported in various villages, appears to be a breakdown in communication.	Cllr Emma Crane to report back to WCC
8.4 Cllr Crane advised there have been issues with fly tipping locally and it has been reported that contractors have been dumping signs and sandbags in various villages. Cllr Howard Roberts holds the portfolio for The Environment. Report fly tipping online.	Highways ACTION MPC to report any incidents
8.5 Cllr Fry advised there is amassed rubbish at the bus stop which was booked for collection, after numerous phone calls these are still waiting to be collected.	ACTION Clir Emma Crane to follow-up
8.6 Cllr Taylor discussed the costs of commercial recycling and advised compared to non-recycling waste this was very expensive.	ACTION Clir Emma Crane to follow-up
9. PLANNING MATTERS	
9.1 R19/0768 and R19/0675 – Marton House Coventry Road – Extension and conversion to incorporate existing outbuildings into the dwelling – Revised planning permission received – no issues/comments	
9.2 Cllr Taylor advised he submitted a planning application on 5 June, this has been allocated a planning reference PP06694297, however planning has not been registered online or issued a planning officer. Cllr Crane commented the planning department at RBC had been very busy adopting the Local Plan, there has been some staffing issues with the loss of some senior staff members. There is a new Head of Planning: Stephanie Chettle-Gibrat.	
10. VILLAGE ISSUES	
 10.1 Marton Emergency/Flood Plan – Cllr Fry Three councillors have undertaken Emergency Plan training. 10.1.1 Community Shed potential funding – develop a list of equipment & where to locate? 	ACTION CIIr David Fry
 10.1.2 A possible future grant available to support flood defence, research what residents have already purchased/what is required. 10.1.3 Village emergency plan – need to develop a process of what to do in the event of a flood & update the plan. Suggested creating a Marton Community WhatsApp Emergency Group 	

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 10.2 Traffic Issues 10.2.1 Community Speed Watch Programme, risk assessment needs to be completed by police – being led by Adam Hewett, dates not established. 10.2.2 VAS system installed & updated – remove from agenda. 10.3 Dog Fouling Issues – No issues, remove from agenda. 10.4 Neighbourhood Watch Miranda Aston continues to circulate information via email. 10.5 Good Neighbour Scheme A vote was taken, and it was unanimous that Councillors would like to go ahead with this scheme, Cllr Lummis to report back to Good Neighbour Scheme: Marton Parish Council would like to be a pilot village and discuss next steps. 	ACTION Clir Faye Chambers ACTION Remove from agenda ACTION Clir Rob Lummis
11. VILLAGE MAINTENANCE	
 11.1 Village roads and drains 11.1.1 Birdingbury Road surface dressing, Cllr Taylor reported he had spoken to Richard Haycock at Highways and the road has been surveyed. The worst area requiring repair is not in Marton Parish. To road is to be surface dressed from the A423 to Birdingbury and is scheduled for 2020/2021 following pothole repairs. 11.1.2 Drain maintenance, report that the drains throughout the village had been flushed over the past three weeks. A drain on the Birdingbury Road has been marked up for further work. 11.3 High Street Drain – Paint had been poured down the drain and the drain cover is broken, this has been marked up for further work. 11.2 Village grass cutting, hedges & trees 11.2.1 Two dead Rowan trees on The Orchard have been removed and stump grinding to complete. 11.2.2 Horse Chestnut tree on The Orchard requires a survey. 11.2.3 Two Ash trees on the railway line have been surveyed and identified as dangerous and have been marked for removal. 11.2.4 Village Tree Survey requires investigation. Cllr Fry offered to lead. 11.2.5 Hedges, no issues reported. 11.3 Marton Playing Field Association Congratulations on a successful Sports Day on Saturday 3 July. 11.3.1 Pavilion repairs The canopy requires attention and quotes have been received with follow-up meetings with contractors arranged for Monday 8 July to review the proposals. Marton Parish Council is happy to empower MPFA to choose the supplier who best fits the criteria, however, to carefully consider the costs. Also, one supplier discussed adding metal guttering to address the overall issue of drainage. 11.3.2 Pavilion renovation plans – target 2020 11.3.3 New committee members to review drawings and decide on a plan of action, will feedback to the Parish Council. The Parish Council is happy to support funding applications. 	ACTION Clir David Fry
11.3.4 H&S Compliance MPFA in process of instilling regular Health & Safety Checks. The Parish Council feels it is very exposed as regular building checks not in place.	ACTION Cllr David Fry

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			t back to MPC on the following:	
		arms/Assembly Point/	/Evacuation Process	
	T Test Elect		a pavilion	
	st Aid Kit – P	nt/Risk Strategy for th	le pavillori	
	ectrical Box, (
Lic	ctrical box,	Complete		
11.3.5 Str	eet Lighting			ACTION
11.3.6 MPC requires a village street lamp list from WCC, to be reviewed and				Roy Hitchman
		number of obsolete la	mps to replace so MPC can budget	
	cordingly.			
	otpaths		Salala Fanna I ana fa atra atla la an la ana	ACTION Remove from
11.4.1 Cllr Lummis reported the line of the Fields Farm Lane footpath has been clearly indicated, remove from agenda.				agenda
		ASSOCIATION OF L	OCAL COUNCILS (RUGBY AREA)	
No update				
13. DUNC	HURCH DIV	ISION COMMUNITY	FORUM	
No update				
14. FINAN	ICE			
14.1 As of	Bank staten	nent dated 14 June 20	19	ACTION
		count £10,418.15		Parish Clerk
	•	count £0.00		
	Total	£10,418	8.15	
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