

Marton Parish Council

Extraordinary Parish Council Meeting

Chair: Cllr Faye Chambers

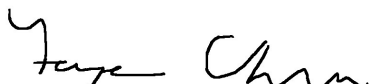
Minutes Taken by: Helen Keeves - Parish Clerk

Minutes of Marton Parish Council, Extraordinary Parish Council Meeting held on Thursday 8 August 2019, 18.00 at Marton War Memorial Hall

Meeting Commenced at 18.02 and concluded at 18.55.

1. PUBLIC OPEN FORUM	
No members of the public in attendance	
2. ATTENDANCE	
Cllr Faye Chambers (Chair)	Helen Keeves – Marton Parish Clerk & Responsible Finance Officer
Cllr Rob Lummis (Vice Chair)	Cllr David Fry
Cllr Mike Taylor	Cllr Sarah Crawford
3. APOLOGIES	
None received	
4. DECLARATION OF INTERESTS	
None	
5. FINANCE	
5.1 Section 1: Annual Governance Statement 2018/2019. Reference AGAR1819	COMPLETED Approved & Signed
5.2 Section2: All Accountancy Statements 2018/2019. Reference AS1819	COMPLETED Approved & Signed
5.3 To confirm Marton Parish Council meets the audit criteria to be exempt from an external audit. (Criteria is a Parish Council whose gross annual income or gross expenditure do not exceed £25,000)	COMPLETED Approved & Certificate of Exemption Signed
6. ANY OTHER BUSINESS	
6.1 Managing Expenditure, Cllr Faye Chambers discussed there is a need for a process to be in place for signing off sub-committee expenditure for the Marton Playing Fields Association and the Museum.	ACTION Cllr Faye Chambers Helen Keeves
6.2 Good Neighbour Scheme, Cllr Rob Lummis reported he has a meeting with Jennifer McCabe on Thursday 15 August to discuss the project and will report back in the September meeting.	ACTION Cllr Rob Lummis
6.3 Traffic Issues, Cllr Faye Chambers reported there is a meeting scheduled on Friday 9 August with Adnan Ali from West Mercia Police to complete the Community Speed Watch risk assessment. Cllr Chambers invited councillors to accompany her to the meeting and will report back in the September meeting.	ACTION Cllr Faye Chambers
6.4 GDPR Compliance Noticeboards, Personal contact details for the Parish Councillors have been removed and the Clerk's details have been updated on both notice boards. All contact for the Parish Council should be via the Parish Clerk in the first instance.	COMPLETED
6.5 GDPR Compliance Newsletter, Cllr Faye Chambers advised we should	ACTION Cllr Faye Chambers

Marton Parish Council

Signed: 

Date: 10/09/2019

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<p>remove councillors' personal contact details and update the clerk's contact details on the next newsletter.</p> <p>6.6 Cllr Faye Chambers reported she has invited the PCO David Banks to the September Parish Council Meeting (with no reply received yet).</p> <p>6.7 County Councillor's Fund, Cllr Faye Chambers explained Cllr Howard Roberts has advised the County Councillor's Fund would be re-opening in September for projects which promote wellbeing and the environment. Cllr Chambers shared some ideas for a draft application she will circulate to all councillors and present at the September meeting for approval.</p>	<p>Cllr David Fry</p> <p>ACTION Cllr Faye Chambers</p> <p>ACTION Faye Chambers</p>
7. DATES OF NEXT PARISH COUNCIL MEETING	
Tuesday 10th September 2019, 7.30pm at Marton War Memorial Hall	