**MARTON PARISH COUNCIL**

Minutes of Marton Parish Council Meeting held on the 9 January 2018 at Marton Village Hall.

1. **OPEN FORUM**
* Parish Council Meeting Posters to be updated and reinstalled into the noticeboards.
* Concern has been expressed with regards parking in Marton and the access for emergency vehicles in the event of an emergency. This has been raised numerous times over the years and no resolution can be found. A one way system has been explored previously but would not change where people park.
* Data Protection – changes in the law from May 2018. To be added to the agenda. Training to be identified.

1. **ATTENDANCE**
* Cllr Koch (Chair), Cllr Chambers (Vice Chair), Cllr Fry, Cllr Hitchman, Cllr Lummis, Selina Turner (Clerk) and one member of the public.
1. **APOLOGIES**
* Cllr Crane and Cllr Roberts
1. **MINUTES OF PREVIOUS PARISH COUNCIL**
* The minutes of the previous meeting held on Tuesday 14 November 2017 were agreed and signed as an accurate record.
1. **DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**
* Cllr Fry declared an interest in item 10f
1. **POLICE ISSUES**
2. Crime Report – From police had been distributed prior to the meeting. There has been a burglary in Birdingbury Road between Christmas and New Year. This incident will appear in the next crime report.
3. Any other police issues
Police Property Marking Event – Feedback has been very positive and the event was well attended
Village Meeting - The Rugby Rural South Crime Prevention Team, will attend/support a meeting in the village in the evening 22 January 2018. Details to be confirmed. This will be to give crime prevention advice and support. Advertising of this event to take place in a number of ways.
Bikes on the Railway – Was voted as one of the police priorities so should receive more attention. Pictures of some offenders have been given to the police. They have been sent section notices, if caught again they will have their bikes seized. Reports that letters have been stolen from external letterboxes in surrounding villages in order to steal ID’s was noted
4. **COUNTY COUNCILLOR ISSUES**
* Not present at the meeting.
* The action plan for the housing needs survey had been sent by Cllr Crane. Cllr Koch’s feedback was that it contained a lot of general information but nothing specific to Marton.
1. **PLANNING MATTERS**
2. Coventry Airport Proposal – No direct effect on Marton. Monitor for changes/decisions.
3. R17/0985 – Marton Farm House – Listed Building Consent for the replacement of two front dormer windows – Approved, **remove from agenda**
4. R17/2078 – Top Farm, Long Itchington Road, - Single-Storey Steel Framed Building to House an Agricultural Facility for the Hatching of day Old Chicks plus Associated Plant and Ancillary Structures and Works to Highway Access, Following the Demolition of the Existing Agricultural Buildings. No concerns raised
5. **VILLAGE ISSUES**
6. Flood Alleviation – Cllr Fry
* Flood Action Plan - Cllr Fry had circulated a draft copy to all prior to the meeting.
* Flood Action meeting of councillors to be arranged separately to finalise the document and devise a telephone cascade system. It was thought that this should be sooner rather than later. Flood Wardens to be identified.
* Road Signs – Signs will not be made available by WCC until the above are finalised and maybe not even then.
1. Traffic Issues
* A423 additional developments – signs have been put in place with dates for the work to commence. The online diversion does not appear to make sense, MPC have had no official notification at the moment.
* Update on VAS system – there has been a change in personnel at WCC. Written quotes to be obtained for cost. To explore location further in relation to lamp posts and electricity supply.
1. Dog Fouling Issues – There has been a reduction in the number of concerns received. The problem of overflowing bins after Christmas has now been resolved.
2. Defibrillator Fundraising – The defibrillators have now been purchased and are in storage. In the process of getting quotes for them to be fitted. Locations have been agreed as one by the village hall and one by the notice board in Birdingbury Road. They are covered by MPC insurance and it was agreed that MPC would take on the ongoing maintenance. A number of people have put themselves forward to form a rota for the weekly checks.
3. Neighbourhood Watch – See village meeting above. Continue to push for it to be on the agenda of the next Dunchurch Meeting
4. Transparency Grant Fund – Clerk and Cllr Koch have not had an opportunity to come together.
5. Marton Housing Needs Survey – Cllr Koch. See item 7
6. Grit Bins – Agreed that MPC would support with the purchase on an additional bin for Chapel End. MPC are not allowed to buy without Highways Department permission. Once obtained a new bin will be ordered along with a replacement bin for the broken one in Church Street.
7. **VILLAGE MAINTENANCE**
8. Progress on state of A423 – Cllr Hitchman
* Surface – See 9b above
* Gully on Main Road – Nothing to report
* Drains – Nothing to report
* Hedges – Nothing to report
1. Village Grass Cutting – Cllr Hitchman reported that due to the reduction of work in the area, Fairways will only provide a fortnightly service. There is difficultly on finding other commercial providers locally with the right equipment. Agreed that MPC would try and see how it goes. Cllr Hitchman to update the cricket club.
2. Playing Field Committee issues - Cllr Hitchman
* General issues, no meeting has taken place.
* Pavilion renovation update and grant application –plans were requested. Cllr Hitchman has previously given these to the MPFA, we have no additional plans.
* Pavilion repairs - no update, quotes still being obtained.
1. Kissing Gate Post Opposite the Elms -still on the list for the new gate to be installed, no time frame yet.
2. Street Lighting – Cllr Hitchman
* Replacement Lamp for High Street – Cllr Hitchman reported that the part have been ordered.
1. Marton Museum
* Maintenance issues – Cllr Fry had distributed quotes for the necessary work prior to the meeting. The lower of the 2 quotes were approved for works to the roof and the lower of the 2 quotes were approved for the double glazing work.
1. **WARWICKSHIRE ASSOCIATION OF LOCAL COUNCILS (RUGBY AREA)**
2. **DUNCHURCH DIVISION COMMUNITY FORUM**
3. **FINANCE**

As of Bank statement dated 15 December 2017

Current Account £15,109.24

Deposit Account £0.00

**Total £15,109.24**

To ratify that the following bills were paid between meetings:

|  |  |  |  |
| --- | --- | --- | --- |
| 31/11/17 | 1203 | Water Plus | £55.31 |
| 31/11/17 | 1204 | Clerk Nov 2017 | £122.54 |
| 31/11/17 | 1205 | HM Rev and Customs Nov 17 | £30.60 |
| 06/12/17 | 1206 | Barrie Mitchell | £150.00 |
| 31/12/17 | 1207 | Clerk Dec 2017 | £122.54 |
| 31/12/17 | 1208 | HM Rev and Customs Dec 17 | £30.60 |

**To pay**

|  |  |  |  |
| --- | --- | --- | --- |
| 09/01/18 | 1209 | Eon | £329.39 |
| 09/01/18 | 1210 | G Robson - Verges | £30.00 |
|  |  |  |  |

1. **BUDGET 2018/2019**
* The precept request for 2018/2019 has been sent
1. **MARTON PARISH COUNCIL RISK ASSESSMENT**
* Review, and agree the amended Risk Assessment, Defibrillators now to be added,
1. **DATE OF NEXT MEETING**

 13 March 2018

17 April 2018 – Village Meeting

8 May 2018

10 July 2018

11 September 2018